

STATEMENT OF ALLOTMENTS/OBLIGATIONS AND BALANCES
BY ACTIVITY
As of December 31, 2012

Department : Agriculture
Agency/Bureau/Office : Agricultural Credit Policy Council
Fund Title : General Fund

BAF 306B
Department Code : 04
Agency/Bureau/Office : D1252
Fund Code : 101

Expenditures (1)	Code (2)	Allotment					Obligations Incurred				BALANCES					
		I.A.1 (3)	I.A.1 (5)	I.A.2 (6)	Total (7)	I.A.1 (8)	I.A.1 (10)	I.A.2 (11)	Total (12)	I.A.1 (13)	I.A.1 (15)	I.A.2 (16)	Total (17)			
PERSONAL SERVICES																
Salaries & Wages - Regular Pay	701	6,039,000.00	7,140,000.00	2,280,000.00	15,459,000.00	2,179,286.32	10,553,492.23	2,235,138.64	14,967,917.19	3,859,713.68	(3,413,492.23)	44,861.36	491,082.81			
Step Increments for length of service	722	9,000.00	18,000.00	6,000.00	33,000.00	-	-	-	-	9,000.00	18,000.00	6,000.00	33,000.00			
Personnel Economic Relief Assistance (PERA)	711	360,000.00	408,000.00	96,000.00	864,000.00	188,499.99	452,454.54	72,000.00	712,954.53	171,500.01	(44,454.54)	24,000.00	151,045.47			
Representation Allowance (RA)	713	142,000.00	688,000.00	318,000.00	1,148,000.00	96,000.00	687,600.00	234,000.00	1,017,600.00	46,000.00	400.00	84,000.00	130,400.00			
Transportation Allowance (TA)	714	142,000.00	428,000.00	318,000.00	888,000.00	96,000.00	348,000.00	234,000.00	678,000.00	46,000.00	80,000.00	84,000.00	210,000.00			
Clothing Allowance	715	92,000.00	68,000.00	18,000.00	176,000.00	40,000.00	95,000.00	15,000.00	150,000.00	52,000.00	(27,000.00)	1,000.00	26,000.00			
Productivity Incentive Benefits	717	30,000.00	34,000.00	8,000.00	72,000.00	16,000.00	40,000.00	6,000.00	62,000.00	14,000.00	(6,000.00)	2,000.00	10,000.00			
Other Bonuses and Allowances(PEI)	719	-	-	-	-	40,000.00	95,000.00	15,000.00	150,000.00	(40,000.00)	(95,000.00)	(15,000.00)	(150,000.00)			
Cash Gift	724	40,000.00	95,000.00	15,000.00	150,000.00	40,000.00	95,000.00	15,000.00	150,000.00	-	-	-	-			
Christmas Bonus	725	598,000.00	585,000.00	195,000.00	1,378,000.00	171,765.00	785,840.00	183,206.00	1,140,811.00	426,235.00	(200,840.00)	11,794.00	237,189.00			
Life and Retirement Insurance Contributions	731	725,000.00	857,000.00	274,000.00	1,856,000.00	238,664.40	1,074,804.12	249,931.92	1,563,400.44	486,335.60	(217,804.12)	24,068.08	292,599.56			
Pag-I.B.I.G. Contributions	732	18,000.00	21,000.00	5,000.00	44,000.00	5,600.00	22,800.00	3,600.00	36,000.00	8,400.00	(1,800.00)	1,400.00	8,000.00			
PHILHEALTH Contributions	733	35,000.00	51,000.00	12,000.00	98,000.00	20,987.50	74,037.50	13,500.00	108,525.00	14,012.50	(23,037.50)	(1,500.00)	(10,525.00)			
ECC Contributions	734	18,000.00	21,000.00	5,000.00	44,000.00	9,552.20	22,800.00	3,600.00	35,952.20	8,447.80	(1,800.00)	1,400.00	8,047.80			
Terminal Leave Benefits	742	-	-	-	-	-	209,672.19	-	209,672.19	-	(209,672.19)	-	(209,672.19)			
Other Personnel Benefits (Loyalty Award)	749	-	-	-	-	5,000.00	30,000.00	-	35,000.00	(5,000.00)	(30,000.00)	-	(35,000.00)			
TOTAL PERSONAL SERVICES		8,248,000.00	10,414,000.00	3,548,000.00	22,210,000.00	3,151,355.41	14,586,500.58	3,279,976.56	21,017,832.55	5,096,644.59	(4,172,500.58)	268,023.44	1,192,167.45			
MAINTENANCE AND OTHER OPERATING EXPENSES																
Travel Expenses	751	50,000.00	500,000.00	50,000.00	600,000.00	112,416.96	929,860.72	68,026.59	1,110,304.27	(62,416.96)	(429,860.72)	(18,026.59)	(510,304.27)			
Training & Seminar Expenses	753	34,000.00	206,000.00	10,000.00	250,000.00	34,000.00	617,566.21	10,000.00	681,566.21	-	(431,566.21)	-	(431,566.21)			
Office Supplies Expense	755	160,000.00	200,000.00	40,000.00	400,000.00	158,405.19	99,583.58	-	258,048.77	1,534.81	100,416.42	40,000.00	141,951.23			
Fuel, Oil & Lubricants Expense	761	-	250,000.00	-	250,000.00	1,000.00	572,506.08	-	573,506.08	(1,000.00)	(322,506.08)	-	(323,506.08)			
Other Supplies Expenses	765	-	50,000.00	-	50,000.00	8,529.25	50,000.00	-	58,529.25	(8,529.25)	-	-	(8,529.25)			
Water	766	118,000.00	-	-	118,000.00	120,612.87	-	-	120,612.87	(2,612.87)	-	-	(2,612.87)			
Electricity	767	500,000.00	657,000.00	86,000.00	1,243,000.00	528,586.62	657,000.00	135,891.38	1,321,478.00	(28,586.62)	-	(49,891.38)	(78,478.00)			
Postage and Deliveries	771	10,000.00	-	-	10,000.00	89,996.00	-	-	89,996.00	(79,996.00)	-	-	(79,996.00)			
Telephone Expenses - Landline	772	88,000.00	171,000.00	21,000.00	280,000.00	115,848.09	210,030.19	44,468.81	370,347.09	(27,848.09)	(39,030.19)	(23,468.81)	(90,347.09)			
Telephone Expenses - Mobile	773	100,000.00	150,000.00	40,000.00	290,000.00	102,471.00	158,166.11	40,000.00	300,637.11	(2,471.00)	(8,166.11)	-	(10,637.11)			
Internet Expenses	774	-	220,000.00	-	220,000.00	(15,160.73)	220,000.00	-	204,839.27	15,160.73	-	-	15,160.73			
Advertising Expenses	780	-	5,000.00	-	5,000.00	-	66,528.00	-	66,528.00	-	(61,528.00)	-	(61,528.00)			
Printing and Binding	781	-	100,000.00	-	100,000.00	-	64,400.00	-	64,400.00	-	35,600.00	-	35,600.00			
Rent Expense	782	867,000.00	1,062,000.00	250,000.00	2,179,000.00	558,623.77	206,320.65	161,779.28	926,723.70	308,376.23	855,679.35	88,220.72	1,252,276.30			
Representation Expenses	783	50,000.00	230,000.00	20,000.00	300,000.00	50,000.00	269,899.05	20,000.00	339,899.05	-	(39,899.05)	-	(39,899.05)			
Subscription Expenses	786	-	80,000.00	-	80,000.00	-	79,855.00	-	79,855.00	-	145.00	-	145.00			
Consultancy Services	793	-	373,000.00	-	373,000.00	-	-	-	-	-	373,000.00	-	373,000.00			
Janitorial Services	796	573,000.00	127,000.00	-	700,000.00	573,000.00	60,863.40	-	633,863.40	-	66,136.60	-	66,136.60			
Security Services	797	700,000.00	-	-	700,000.00	710,754.72	-	-	710,754.72	(10,754.72)	-	-	(10,754.72)			
Other Professional Services	799	27,000.00	-	-	27,000.00	19,240.00	-	-	19,240.00	7,760.00	-	-	7,760.00			
Repairs & Maintenance - Office Equipment	821	20,000.00	20,000.00	20,000.00	60,000.00	45,027.00	20,000.00	32,385.73	97,412.73	(25,027.00)	-	(12,385.73)	(37,412.73)			
Repairs & Maintenance - IT Equipment	823	-	-	-	-	-	-	-	-	-	-	-	-			
Repairs & Maintenance - Other Machineries & Equipment	840	-	-	-	-	-	-	-	-	-	-	-	-			
Repairs & Maintenance - Motor Vehicles	841	80,000.00	250,000.00	20,000.00	350,000.00	120,547.44	263,424.65	20,000.00	403,972.09	(40,547.44)	(13,424.65)	-	(53,972.09)			
Extraordinary Expenses	883	-	38,000.00	-	38,000.00	-	38,000.00	-	38,000.00	-	-	-	-			
Miscellaneous Expenses	884	-	72,000.00	-	72,000.00	-	72,000.00	-	72,000.00	-	-	-	-			
Fidelity Bond Premiums	892	-	13,000.00	-	13,000.00	13,550.00	13,000.00	-	26,550.00	(13,550.00)	-	-	(13,550.00)			
Insurance Expense	893	56,000.00	-	-	56,000.00	185,928.92	9,003.27	-	194,932.19	(129,928.92)	(9,003.27)	-	(138,932.19)			
Other Maintenance and Operating Expenses	969	-	-	-	-	-	-	-	-	-	-	-	-			
TOTAL MAINTENANCE & OTHER OPER. EXPENSES		3,433,000.00	4,774,000.00	557,000.00	8,764,000.00	3,533,437.10	4,698,006.91	532,551.79	8,763,995.80	(100,437.10)	75,993.09	24,448.21	4.20			
GRAND TOTAL																
		11,681,000.00	15,188,000.00	4,105,000.00	30,974,000.00	6,684,792.51	19,284,507.49	3,812,528.35	29,781,828.35	4,996,207.49	(4,096,507.49)	292,471.65	1,192,171.65			

Certified Correct:

Submitted by:

VERONICA PADEN-SANTOS
Director II

January 2, 2012
Date

JOVITA M. CORPUZ
Executive Director

January 2, 2013
Date