

ACPC Bids and Awards Committee

**BAC Resolution No. 8
Series of 2014**

"RESOLUTION AWARDING THE CONTRACT FOR THE PROVISION OF SECURITY SERVICES"

WHEREAS, the Bids and Awards Committee (BAC) of the Agricultural Credit Policy Council (ACPC) is tasked to conduct bidding activities in the procurement of goods and services;

WHEREAS, the Bids and Awards Secretariat posted in the PHILGEPS on October 31, 2014 an Invitation to Bid for the provision of security services for the ACPC per Purchase Request No. 14-10-064 as requested by the Administrative Office;

WHEREAS, the Invitation to Bid had a closing date of November 10, 2014 with two interested bidders who submitted bid documents;

WHEREAS the opening of Bids for the Provision of Security Services for 2015 was conducted on November 24, 2014;

WHEREAS, two (2) security agencies, the Alarm Security and Investigation Services, Inc. (ALARM) and Philippine Scout Veterans Security and Investigation Agency, Inc. (PSVSIA) submitted technical and financial proposals in response to the request for bids for security services;

WHEREAS, the Opening of Bids strictly followed the provisions in the implementing Rules and Regulations of Republic Act No. 9184, otherwise known as "An Act Providing for the Modernization, Standardization and Regulation of Procurement Activities of the Government and Other Purposes";

WHEREAS, the bidders complied with the technical component, as contained in envelope number 1, as required in the IRR of RA 9184;

WHEREAS, after opening the financial bids contained in the sealed envelope, the price quoted by Alarm was P808,708.56 while PSVSIA quoted a contract price of P763,870.44. Both quoted a price lower than the Approved Budget for the Contract (ABC) of P830,000.00;

WHEREAS, upon thorough evaluation of the financial documents of the bidders, it was observed that PSVSIA in its computation of the cost proposal presented two (2) columns, one column for two (2) guards representing day time shift and one (1) guard representing night time shift, thus, only one (1) guard had a night differential;

WHEREAS, the requirement of the ACPC for Security Services per Section VII of the Bid Notice, is for the provision of three (3) security guards with shifting schedule of eight (8) hours a day, thus, the financial costing of PSVSIA does not comply with the said requirement for a rotating schedule of security guards since in the financial costing of PSVSIA one (1) security guard is deemed to be on a fixed night time schedule since only one guard was given a costing of night differential representing 1/3 of working hours times 10% of their daily rate;

WHEREAS, to reflect the required shifting schedule, all the three (3) security guards must be provided with a night differential of 1/3 of their working hours X 10% of their daily rate. The financial proposal of PSVSIA would result in no payment of night differential for 2 security guards;

WHEREAS; Alarm correctly computed the true cost of the rate for the three (3) security guards based on the PADPAO standards and thus passed the financial evaluation while PSVSIA did not correctly compute the true cost of the rate per security guard by not including the night differential for the 2 security guards, which resulted in a lower bid price but which is not in compliance with the requirements of ACPC for Security Services as specified in the bid documents;

WHEREAS, further evaluation of the financial proposal of PSVSIA revealed that it did not comply with the required format for the computation of the total rate per guard in accordance with the PADPAO format (Annex A);

WHEREAS, PSVSIA did not include Retirement Benefit of the guard in the Section, Amount to Government in Favor of the Guard but included the item in the lower section of the table which is included in agency fees and taxes (Annex B);

WHEREAS, the computation of PSVSIA, following PADPAO standards would result in a lower than 10% administrative overhead and margin which not in compliance with Administrative Order No. 18-A of the Department of Labor and Employment which specifies an administrative fee of not less than 10%;


WHEREAS, according to the Invitation to Bid (ITB 2014-12-003), Section A, No. 6, it is the Bidder's responsibility to have carefully examined all bidding documents submitted and therefore, the bid documents submitted are therefore complete and in accordance with the bidding requirements;

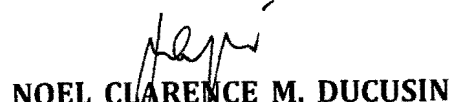
WHEREAS, results of the bidding and subsequent evaluation of bids reveal that PSVSIA submitted a defective financial bid which is not in compliance with the requirements as specified in the bid documents, thus, ALARM is the sole bidder to have complied with the technical and financial requirements of the bid including submitting a bid lower than the Approved Budget for the Contract (ABC);

THEREFORE, RESOLVED AS IT IS HEREBY RESOLVED, to award the contract with Purchase Request No. 14-10-064 subjected to bidding procedures in a BAC meeting on November 24, 2014 to ALARM Security and Investigation Services, Inc.

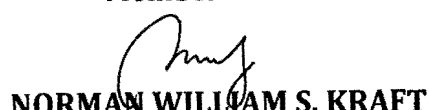
RESOLVED FINALLY, that copies of this resolution shall be provided to the ACPC-COA and shall be attached to the disbursement voucher for payment of the ACPC Security Services of Purchase Request No. 14-10-064.

By the Bids and Awards Committee


MA. TERESA J. SANTOS
Member


NOEL CLARENCE M. DUCUSIN
Member


ALVIN U. CABATO
Member


NORMAN WILLIAM S. KRAFT
Vice- Chair


JOCELYN ALMA R. BADIOLA
Chair

Date: November 24, 2014

APPROVED:


JOVITA M. CORPUZ
Executive Director



**PHILIPPINE ASSOCIATION OF DETECTIVE AND PROTECTIVE
AGENCY OPERATORS (PADPAO), INC.**

No. 13, 3rd Avenue, Brgy. Bagong Lipunan ng Crame, Cubao, Quezon City

Tel. No.: 722-4002 Fax No.: 722-4003

Email address: padpao_inc@yahoo.com.ph

Website: www.padpaophils.org

**Cost Distribution Per Month
Wage Order No. NCR -18/b
Effective January 1, 2014**

Days worked per week
No. of days/year

7 days
393.50

Amount to Guard

New Daily Wage (DW)	P		451.00
Ave. Pay/ Month (DW x no. of days per yr/12)	P	14,789.04	
Night Differential Pay (Ave. Pay/mo. X 10% x1/3)		492.97	
13th Month pay (DW x 365 /12/12)		1,143.16	
5 Days Incentive Pay (DW+COLA x 5/12)		194.17	
Uniform Allowance (R.A 5487)		100.00	
COLA (P 15.00 x 377/12)		471.25	17,190.59

Amount to Gov't. In Favor of Guard

Retirement Benefit (R.A. 7641)	P	845.63	
SSS Premium		1,178.70	
Philhealth Contribution		175.00	
State Insurance fund		30.00	
Pag-Ibig Fund		100.00	2,329.33

A. TOTAL AMOUNT TO GUARD & GOV'T. P 19,519.92

B. AGENCY FEE

Administrative Overhead and Margin 4,684.80

C. VALUE ADDED TAX (Agency fee x 12% VAT-RMC-39-2007) 562.18

MINIMUM CONTRACT RATE FOR 8 HRS P 24,766.90

MINIMUM CONTRACT RATE FOR 12 HRS (Min.contract rate for 8 hrs x 1.5) P 37,150.35
24.00%

Computation of COLA

Regular days (298 days x 100%)	298
Regular holidays (12 days x 200%)	24
Special Days (3 x 100%)	3
Rest days (52 days x 100%)	52
	<u>377</u>

days

**NOTE: This supersedes previous issuances
10/17/2013**

COMMITTEE ON PADPAO RATE COMPUTATION

RAMON D. BERGADO
President

MANUEL P. ESPEJO
Exec. Vice President

SUSAN S. GERVASIO
Secretary

ROGER M. FEDEREZO
Treasurer

CESAR B. POE
Vice President for PSA

HELEN C. AQUINO
Auditor

COST PROPOSAL / DISTRIBUTION COST

PARTICULARS	Proposed Rate W.O.NCR#-18/b 7 days/8 hrs	
	Day Time	Night Time
Equivalent regular days/year	393.50	393.50
Daily Wage	451.00	451.00
COLA/day	15.00	15.00
A. AMOUNT DIRECTLY PAID TO SECURITY GUARD		
1. Average Pay Per Month (451 x no. of days per yr/12)	14,789.04	14,789.04
2. Night Differential Pay (Ave. Pay/mo. X 10% x 1/3)	0.00	492.97
2. 13th Month Pay(451 x 365 /12 /12)	1,143.16	1,143.16
4. 5 Days Incentive pay (451 +15 x 5 / 12)	194.17	194.17
5. Uniform Allowance (R.A. 5487)	100.00	100.00
6. COLA/Month (P15.00 x 377 /12)	471.25	471.25
Sub-Total PhP	16,697.62	17,190.59
B. DUE TO THE GOV'T. IN FAVOR OF THE SECURITY GUARD PERSONNEL		
1. SSS Premium	1,141.80	1,178.70
2. Philhealth	175.00	175.00
3. State Insurance Fund	30.00	30.00
4. Pag-ibig Fund	100.00	100.00
Sub-Total PhP	1,446.80	1,483.70
C. TOTAL AMOUNT TO SECURITY GUARD AND GOV'T. (A + B)	18,144.42	18,674.29
D. AGENCY FEE (10% of C)	1,814.44	1,867.43
E. VALUE ADDED TAX (12% of Agency Fee)	217.73	224.09
F. RETIREMENT BENEFIT (R.A. 7641) (DW X 22.5 /12)	845.63	845.63
G. MINIMUM CONTRACT RATE	21,022.22	21,611.43
H. NO. OF PERSONNEL	2	1
I. TOTAL CONTRACT RATE PER MONTH	42,044.44	21,611.43
J. TOTAL CONTRACT RATE PER ONE (1) YEAR	504,533.28	259,337.16

Seven Hundred Sixty Three Thousand Eight Hundred Seventy and 44/100 Pesos Only

Amount in Words

PhP 763,870.44

Amount In Figures

N.B. : Monthly contract rate shall be subject to adjustment in case of future legally mandated wage benefits and other charges

I hereby certify to comply and deliver all the above requirements.

PSVSI/Philippine Scout Veterans Security and Investigation Agency, Inc.

Name of Bidder

Alvin V. Layugan

Nov. 18, 2014

Signature Over Printed Name Date
of Authorized Representative

ORIGINAL TRUE COPY

ORIGINAL