

AGRICULTURAL CREDIT POLICY COUNCIL Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MAINTENANCE AND OPERATING EXPENSES	OFFICE OF THE EXECUTIVE DIRECTOR										
	Travel Expenses											
	- Foreign (E.D. & Chief of Staff)		SVP			November			960,000.00	960,000.00		
	- Local (E.D. & Chief of Staff)		SVP			January - December			600,000.00	600,000.00		
									360,000.00	360,000.00		
	Seminar & Training Expense											
	Staff Training and Seminars (foreign & local)								200,000.00	200,000.00		
	- Foreign (E.D. & Chief of Staff)		SVP			November			200,000.00	200,000.00		
									200,000.00	200,000.00		
	Supplies (attributed to ACPC total budget for supplies)											
	Other MOOE								660,000.00	660,000.00		
	Representation Expense											
	Committee / Interagency Meetings (12 meetings)		Shopping			January - December			156,000.00	156,000.00		
	Field Level Meetings (24 meetings)		Shopping			January - December			312,000.00	312,000.00		
	Other Maintenance and Operating Expenses											
	OED Meetings (Directorate - 12 meetings)		Shopping			January - December			192,000.00	192,000.00		
	TOTAL - OED							GAA	560,000.00	560,000.00		
								SB	1,260,000.00	1,260,000.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. MAINTENANCE AND OPERATING EXPENSES	GENDER AND DEV'T.										
	Travel Expenses								696,000.00	696,000.00		
	- Foreign - 4		SVP			March & May			600,000.00	600,000.00		
	- Local - 8		SVP			April, June - December			96,000.00	96,000.00		
	Seminar and Training Expense											
	Staff Training and Seminars (foreign & local) - Staff								280,000.00	280,000.00		
	- Foreign - 4 (officers/staff, women-farmers)		SVP			March, June, September & November			200,000.00	200,000.00		
	- Local - 8 (staff)								80,000.00	80,000.00		
	Supplies (attributed to ACPC total budget for supplies)											
	Other MOOE								440,000.00	440,000.00		
	Representation Expense								220,000.00	220,000.00		
	Committee / Interagency Meetings (12 meetings)		Shopping			January - December			132,000.00	132,000.00		
	Field Level Meetings (8 meetings)		Shopping			March, June, September & December			88,000.00	88,000.00		
	TOTAL - GAD							GAA	816,000.00	816,000.00		
								SB	600,000.00	600,000.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. PLANNING	1. ACPC Planning and Assessment	POLICY AND PLANNING AND ACCREDITATION STAFF							2,031,600.00	2,031,600.00		
	2018 Year-End Assessment and 2019 Planning Workshop - 1 workshop		SVP		February				493,200.00	493,200.00		
	2019 Mid-Year Assessment Workshop - 1 workshop		SVP		July				673,200.00	673,200.00		
	2019 Year-End Assessment and 2020 Planning Workshop - 1 workshop		SVP		November - December				673,200.00	673,200.00		
	Regional Consultation Meetings for 2019-2020 targets - 16 consultation meetings		SVP		January - April				192,000.00	192,000.00		
	ACPC 2020 Plan and Budget Proposal Preparation								349,600.00	349,600.00		
	Consultation with Units, re: Planning and Budgeting Guidelines and Tier 1 Plan and Budget - 1 consultation meeting		Shopping		January				36,000.00	36,000.00		
	Unit Tier 2 Plan and Budget Preparation - 1 workshop		SVP		January - February				180,000.00	180,000.00		
	Consultation with Units on Final ACPC Tier 2 Plan and Budget Proposal (as reviewed by Finance) - 1 workshop		Shopping		February				36,000.00	36,000.00		
	Presentation of Consolidated Plan and Budget to the ExeCom - 1 workshop		Shopping		February				36,000.00	36,000.00		
	Finalization of Tier 2 Plan and Budget and completion of budget documents - 2 workshops		Shopping		March				16,000.00	16,000.00		
	Internal Budget Hearing (DA) - meeting/hearing				March - April							
	Technical Budget Hearing (DA and DBM) - meeting/hearing				March - April							
	Congress-Appropriations Budget Committee Hearing - 1 meeting/hearing		Shopping		July				4,800.00	4,800.00		
	Congress-Plenary Budget Hearing - meeting/hearing		Shopping		August							
	Senate-Appropriations/Agri Committee Hearing - meeting/hearing		Shopping		September							
	Senate-Plenary Budget Hearing - 1 meeting/hearing		Shopping		September - October				4,800.00	4,800.00		
	Agriculture and Fishery Modernization Plan 2018-2023											
	Presentation of the AFMP to the Execom/ManCom - 1 meeting		Shopping		September - October				36,000.00	36,000.00		
					January - February							
	II. STUDIES/RESEARCH								5,000,000.00	5,000,000.00		
	2018-2019 Small Farmers and Fisherfolk Indebtedness Survey - 1 study		Public Bidding		February - March							
	Proposal (Terms of Reference, Methodology, etc.)				March - April							
	Survey Teams Composition				April - October							
	Survey (Interviews)				June - November							
	Processing of Survey Data				November							
	Initial Report				December							
	Final Report											
	FinTech and the Small Farmers and Fisherfolk - 1 study		Public Bidding		February - March				3,500,000.00	3,500,000.00		
	Terms of Reference				April - June							
	Engagement of agri-credit expert/s				July							
	Awarding of Contract				July - November							
	Monitoring and Evaluation of Activities/Outputs				November							
	Draft report and peer and expert review				December							
	Final Report											
	Update, Rural Finance in the Philippines: Issues and Policy Challenges - 1 study		Public Bidding		April - May				2,500,000.00	2,500,000.00		
	Terms of Reference				May - July							
	Engagement of agri-credit expert/s				July							
	Awarding of Contract				August - October							
	Monitoring and Evaluation of Activities/Outputs				November							
	Draft report and peer and expert review				November							
	Final Report											
	Printing of Research Results - research books		Public Bidding		September - November				1,000,000.00	1,000,000.00		
	III. RA 10000, APCP and S2C											
	Accreditation NBRFF1s - 8 orientation activities		Shopping		March, June, September, November				450,000.00	450,000.00		
	Identification of potential accreditees											
	Orientation for potential accreditees											
	Certification of Debt Securities/Bonds - 10 orientation activities		Shopping		April, July, September, October				50,000.00	50,000.00		
	Orientation of issuers of identified agri-agra compliant debt											
	Staff training on debt securities											
	Backstop Support to the Agri-Agra Law Task Force				January - December							
	Attendance in meetings											
SUB-TOTAL - PPAS								GAA	3,435,000.00	3,435,000.00		
								SB	11,446,200.00	11,446,200.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Secretariat support to the S2C Transition Oversight Committee and Technical Working Group - 12 meetings Coordination and facilitation of meetings	POLICY AND PLANNING ACCREDITATION STAFF	Shopping	January - December					144,000.00	144,000.00			
	IV. MEETINGS												
	Unit meeting/Inter-agency meetings/meetings with clients, etc. - 24 meetings		Shopping	January - December					120,000.00	120,000.00			
	Involvement In other ACPC Activities Bids and Awards Committee (BAC) Personnel Selection Board (PSB) PRAISE PRPS Meeting with the ED ManCom Meeting ACPC GC Meeting			January - December									
	Inter-agency / TWG / Committee Meetings PCAF Committee on Rice/Cereals/Food Staples PCAF Committee on Commercial Crops/Mango/HVCC PCAF Committee on Livestock and Poultry PCAF Committee on Climate Change PCAF Special Budget Committee NAF Council, Re: DA Budget Proposal Regional Management Committee (RMCs) Philippine Rural Development Program Board Meeting Agriculture and Fishery Modernization Plan 2018-2023 Regional Management Committee Public Investment Planning Financial Performance Assessment Philippines Development Plan Assessment			January - December									
	V.TRAVEL EXPENSES Field Surveys - 85 travels Planning - 24 travels S2C - 18 travels RA 10000 - 24 travels Others as a result of needs assessment - 10 travels			January - December				2,656,500.00	2,656,500.00				
								1,402,500.00	1,402,500.00				
								396,000.00	396,000.00				
								297,000.00	297,000.00				
								396,000.00	396,000.00				
							165,000.00	165,000.00					
							1,045,000.00	1,045,000.00					
							247,500.00	247,500.00					
							247,500.00	247,500.00					
							82,500.00	82,500.00					
							220,000.00	220,000.00					
							247,500.00	247,500.00					
		VII. OFFICE SUPPLIES, EQUIPMENT, FURNITURES/FIXTURES AND BOOKS 1. Steel Filing Cabinet (4 drawers) - 3 units 2. Pocket Wifi - 2 pcs 3. External Hard Drive (2 terra byte) - 2 pcs 4. Powerbank - 2 pcs 5. Mobile Load Cards - 12 pcs		Shopping Shopping Shopping Shopping Shopping					66,000.00 33,000.00 8,800.00 11,000.00 6,600.00 6,600.00	66,000.00 33,000.00 8,800.00 11,000.00 6,600.00 6,600.00			
	SUB-TOTAL - PPAS								GAA	2,522,500.00	2,522,500.00		
									SB	1,509,000.00	1,509,000.00		
TOTAL - PPAS								GAA	5,957,500.00	5,957,500.00			
								SB	12,955,200.00	12,955,200.00			

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Regular Monitoring Activities Travelling expenses Airfare (60 areas x p15,000 per area x2 pax) - 60 travels Bus and Sea Fare/Toll Fee Per diem (2 pax per area x 94 areas) - 94 travels	MONITORING & EVALUATION STAFF	thru DBM-PS	February - November February, April - October January - November					1,800,000.00	1,800,000.00		
									61,000.00	61,000.00		
									596,800.00	596,800.00		
	SUB-TOTAL - M & E							GAA	1,000,000.00	1,000,000.00		
								SB	1,457,800.00	1,457,800.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Regular Monitoring Activities Field Enumeration (P200/quest x 40 resp x 42 areas) Representation expenses Vehicle rental (63 areas x P 10,500 per area)	MONITORING & EVALUATION STAFF	Shopping Shopping	February - November February - November February - November					704,000.00	704,000.00		
									440,000.00	440,000.00		
									661,500.00	661,500.00		
	SUB-TOTAL - M & E							SB	1,805,500.00	1,805,500.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Mid-Term Program Assessment of PLEA Program - 1 study Approved Budget for the contract	MONITORING & EVALUATION	Public Bidding	February, March, May, July, September					5,000,000.00	5,000,000.00			
	Mid-Term Evaluation of SURE Program - 1 study Approved Budget for the contract	STAFF	Public Bidding	February, March, May, July, September					3,000,000.00	3,000,000.00			
	Activities for the 2 Studies Posting/Advertising for invitation to bid Review of Inception Report Midprogress Review Peer and experts review			January March May September					30,000.00 13,000.00 13,000.00 25,000.00	30,000.00 13,000.00 13,000.00 25,000.00			
	SUB-TOTAL - M & E								SB	8,081,000.00	8,081,000.00		
	TOTAL - M & E								GAA	1,000,000.00	1,000,000.00		
									SB	11,344,300.00	11,344,300.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1. Travelling Expenses	PUBLIC AFFAIRS AND COMMUNICATION DIVISION	thru DBM-PS	January - December					1,653,000.00	1,653,000.00		
	1.1 Orientation on Credit Programs - 97 travels			April - August					1,455,000.00	1,455,000.00		
	1.2 Participation in their Inter-agency Committees (Gawad Saka, GAD, etc.) - 5 travels			January, March, May, July & September					90,000.00	90,000.00		
	1.3 Documentation of Success Stories - 6 travels								108,000.00	108,000.00		
	2. Training and Scholarship Expenses		SVP	June					1,000,000.00	1,000,000.00		
	2.1 Orientation Seminar for Agri-Credit Desk Officers (ACDO) on the Agri-Credit Programs - 1 orientation								360,000.00	360,000.00		
	2.2 Regional Orientation on Credit Programs - 16 seminars			February - September					640,000.00	640,000.00		
	3. Advertising - 4 ad placement		Shopping	March, June, September & December					120,000.00	120,000.00		
	4. Representation Expenses		Shopping	February, May, August & November					280,000.00	280,000.00		
	4.1 Governing Council Meetings - 4 meetings			January - December					100,000.00	100,000.00		
	4.2 Execom/Mancom Meetings - 12 meetings		Shopping						180,000.00	180,000.00		
	5. Printing and Binding		SVP	March					620,000.00	620,000.00		
	5.1 Production and Dissemination of IEC Materials			September					240,000.00	240,000.00		
	- Brochures (ACPC - 5,000, PLEA - 5,000, SURE - 2,000, CLEA- 2,000 & MLEA - 2,000 copies)			April, August & December					200,000.00	200,000.00		
	- Annual Report - 500 copies		SVP						180,000.00	180,000.00		
	- Newsletter - 1500 copies per issue / 3 issues		Shopping									
	6. Miscellaneous Expenses		Shopping	January					80,000.00	80,000.00		
	6.1 Subscriptions - newspapers and magazine											
	7. Other Maintenance and Operating Expenses		Shopping	May & October					290,000.00	290,000.00		
	7.1 Participation in Agri-Fairs & Exhibits - 2 fairs/exhibits			April - November					50,000.00	50,000.00		
	7.2 Participation in Inter-agency Committees (Gawad Saka, GAD, etc.)			June & November					100,000.00	100,000.00		
	7.3 Press Conference/Briefings								140,000.00	140,000.00		
	8. Capital Outlay		Shopping	March					410,000.00		410,000.00	
	8.1 DSLR, lens, tripod & other accessories			March					120,000.00		120,000.00	
	8.2 Point & Shoot Camera								40,000.00		40,000.00	
	8.3 Macbook			March					100,000.00		100,000.00	
	8.4 Adobe (InDesign, Premier Pro, Photoshop)			March					120,000.00		120,000.00	
	8.5 Printer w/ Scanner		Shopping						30,000.00		30,000.00	
	9. Semi-Expendable - Office Supplies		Shopping	March					185,000.00	185,000.00		
	9.1 Tab - 7 pcs			March					140,000.00	140,000.00		
	9.2 External Hard drive - 7 pcs			March					21,000.00	21,000.00		
	9.3 SD Cards - 3 pcs			March					3,000.00	3,000.00		
	9.4 Pocket Wifi - 7 pcs		Shopping	March					21,000.00	21,000.00		
TOTAL - PACD								GAA	2,503,000.00	2,503,000.00		
								SB	2,135,000.00	1,725,000.00	410,000.00	

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. MAINTENANCE AND OTHER OPERATING EXPENSES	PROGRAM DEVELOPMENT DIVISION										
	TRAVEL EXPENSES											
	Local (By Land)								7,746,000.00	7,746,000.00		
	- Luzon (P7,500 x 212)					January - December			1,590,000.00	1,590,000.00		
	- Visayas (P3,000 x 220)					January - December			660,000.00	660,000.00		
	- Mindanao (P4,000 x 294)					January - December			1,176,000.00	1,176,000.00		
	- Field Staff (Provincial) (P5,000 x 864)					January - December			4,320,000.00	4,320,000.00		
	By Air								10,837,200.00	10,837,200.00		
	- Luzon (P13,200 x 105)		thru DBM-PS			January - December			1,386,000.00	1,386,000.00		
	- Visayas (P16,500 x 220)		thru DBM-PS			January - December			3,630,000.00	3,630,000.00		
	- Mindanao (P19,800 x 294)		thru DBM-PS			January - December			5,821,200.00	5,821,200.00		
	Foreign											
	- 6 permanent (P100,000 X 2 travels per staff)		thru DBM-PS			January - December			1,200,000.00	1,200,000.00		
	TRAINING/SEMINARS/WORKSHOPS								8,790,000.00	8,790,000.00		
	- PDD Work Plan and Assessment (P200,000 x 3 days x 4 activities)		Shopping			March, June, September, December			2,400,000.00	2,400,000.00		
	- Staff training and seminars (local) (P10,000 x 45 staff x 3 training/seminars)		Shopping			February, May, October			1,350,000.00	1,350,000.00		
	- Staff training and seminars (foreign - permanent) (P100,000 x 6 staff x 2 training/seminars)		Shopping			May, October			1,200,000.00	1,200,000.00		
	- Program Assessment (Regional) (P120,000 x 2 days x 16 regions)		Shopping			January - December			3,840,000.00	3,840,000.00		
	OFFICE SUPPLIES								734,700.00	734,700.00		
	- Cork Board - 25 pcs		Shopping			January			13,750.00	13,750.00		
	- Documents tray - 25 pcs		Shopping			January			22,000.00	22,000.00		
	- Flash drive 64 GB - 212 pieces		SVP			January & July			349,800.00	349,800.00		
	- Gel Pen (Black & Blue) - 200 pcs		Shopping			January, April, July, October			4,400.00	4,400.00		
	- Glue Stick - 100 pcs		Shopping			January, April, July, October			4,950.00	4,950.00		
	- Ink refill (4 colors) - 100 sets		SVP			January, April, July, October			132,000.00	132,000.00		
	- Ink/Deskjet Ink - 30 cartridges		SVP			January - December			132,000.00	132,000.00		
	- Magazine file box - 120 pieces		Shopping			January, April, July, October			19,800.00	19,800.00		
	- Stick-on Tab/Film Marker - 100 packs		Shopping			January, April, July & October			11,000.00	11,000.00		
	- External Hard Drive 3T - 9 pc		Shopping			January			45,000.00	45,000.00		
	OFFICE EQUIPMENT								1,042,800.00	1,042,800.00		
	- Air Purifier - 1 unit		Shopping			January			33,000.00	33,000.00		
	- Glass Coffee Table Set - 1 set		Shopping			January			22,000.00	22,000.00		
	- Filing cabinet (4 drawers) - 25 units		Shopping			January			275,000.00	275,000.00		
	- Filing cabinet (3 drawers) - 81 units (1 per province)		Shopping			January			712,800.00	712,800.00		
	OTHER SUPPLIES AND MATERIALS								33,000.00	33,000.00		
	- Air Filter - 12 pieces		Shopping			January - December			33,000.00	33,000.00		
	SEMI-EXPENDABLE SUPPLIES								118,500.00	118,500.00		
	- Glass board - 1 piece		Shopping			January			5,500.00	5,500.00		
	- Paper Shredder - 1 unit		Shopping			January			11,000.00	11,000.00		
	- White Board (4ft x 6ft) - 1 piece		Shopping			January			11,000.00	11,000.00		
	- Power Bank 20000mah - 9 pcs		Shopping			January			31,500.00	31,500.00		
	- Wireless Presenter/Clicker - 5 pcs		Shopping			January			12,500.00	12,500.00		
	- Pocket Wifi - 21 pcs		Shopping			January			42,000.00	42,000.00		
	- Digital Voice Recorder - 1 pc		Shopping			January			5,000.00	5,000.00		
	FURNITURE AND FIXTURES											
	- Office Table Set for Field Staff (table and chairs) - 1 set per province		Shopping			January - December			1,562,000.00	1,562,000.00		
	VEHICLE RENTAL (P3,500 x 4 x 12 mos.)		Shopping			January - December			168,000.00	168,000.00		
	GASOLINE, OIL AND LUBRICANTS (P15,000 monthly)		Shopping			January - December			180,000.00	180,000.00		
	POSTAGE AND DELIVERIES (P2,000 monthly)					January - December			24,000.00	24,000.00		
	COMMUNICATIONS (PUNLA/PLEA) (P1,000 x 81 provinces x 1 staff x 12 mos.)		Shopping			January - December			972,000.00	972,000.00		
	OTHER MOOE											
	- Representation (coordination, consultation, meetings with program partners and lending conduits)					January - December			1,500,000.00	1,500,000.00		
	II. CAPITAL OUTLAY								2,360,000.00		2,360,000.00	
	- Desktop Computers - 11 sets								550,000.00		550,000.00	
	- Laptop Computers - 11 units								1,395,000.00		1,395,000.00	
	- Tablet Devices - 14 units								280,000.00		280,000.00	
	- LCP Projector - 1 unit								50,000.00		50,000.00	
	- 3 in 1 Printer - 17 units								85,000.00		85,000.00	
	TOTAL - PDD							GAA	1,500,000.00	1,500,000.00		
								SB	35,768,200.00	33,408,200.00	2,360,000.00	

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MAINTENANCE AND OPERATING EXPENSES	FUND MANAGEMENT STAFF							5,852,500.00	5,852,500.00		
	Travel Expenses											
	Local (by land) - 48		ACPC Vehicle thru DBM-PS			January - December						
	Local (by air) - 120					January - December						
	Training & Seminar Expenses								591,200.00	591,200.00		
	FMS Planning Workshop - 4		Shopping			June & November			159,200.00	159,200.00		
	Staff Training and Seminars (local) - 8					February, May, August & November			432,000.00	432,000.00		
	Office Supplies Expenses								120,000.00	120,000.00		
	Magazine Box File - 150 pcs		Shopping			February			26,250.00	26,250.00		
	Brown Envelope, A4 size w/ ACPC letterhead - 80 pcs		Shopping			February			960.00	960.00		
	Brown Envelope, legal size w/ ACPC letterhead - 80 pcs		Shopping			February			1,200.00	1,200.00		
	White Mailing Envelope w/ ACPC letterhead (500 pcs. Per box) - 6 boxes		Shopping			February			5,700.00	5,700.00		
	Plastic Envelope Organizer - 10 pcs		Shopping			February			2,300.00	2,300.00		
	Plastic Envelope Expanding (clear) - 50 pcs		Shopping			February			2,750.00	2,750.00		
	Clear Book - 10 pcs		Shopping			February			1,650.00	1,650.00		
	L-shape Plastic Folder, legal size - 350 pcs		Shopping			February			2,450.00	2,450.00		
	ACPC Memo Pad, 8.5" x 5.5" - 36 pads		Shopping			February			3,060.00	3,060.00		
	ACPC Letterhead, A4 size, 80 gsm - 20 reams		Shopping			February			15,000.00	15,000.00		
	Correction Tape - 36 pcs		Shopping			February			1,080.00	1,080.00		
	Stick-On Tab - 36 packs		Shopping			February			1,620.00	1,620.00		
	Glue Stick - 36 tubes		Shopping			February			900.00	900.00		
	Fastener - 18 boxes		Shopping			February			900.00	900.00		
	Transparent Tape 1" - 10 rolls		Shopping			February			300.00	300.00		
	Transparent Tape 2" - 10 rolls		Shopping			February			400.00	400.00		
	Toner Cartridge TK-7109 for Kyocera Network Printer - 2 cartridges		Shopping			February & July			17,000.00	17,000.00		
	HP Inkjet #704, Tricolor - 5 pcs		Shopping			January, March, May, July & September			2,200.00	2,200.00		
	HP Inkjet #704, Tricolor - 5 pcs		Shopping			January, March, May, July & September			2,200.00	2,200.00		
	HP Inkjet #678, Black - 12 pcs		Shopping			January, March, May, June & August			5,280.00	5,280.00		
	HP Inkjet #678, Tricolor - 8 pcs		Shopping			January, March, May, June & August			3,520.00	3,520.00		
	Ballpen (Pilot) - 24 pcs		Shopping			February			720.00	720.00		
	Rubber, Eraser - 10 pcs		Shopping			February			130.00	130.00		
	Bond Paper, A4 size - 30 reams		Shopping			February			8,250.00	8,250.00		
	Bond Paper, Legal size - 6 reams		Shopping			February			1,980.00	1,980.00		
	USB Flash Drive 16 GB - 10 pcs		Shopping			February			12,200.00	12,200.00		
	Semi-Expendable Office Equipment								328,000.00	328,000.00		
	Steel Filing Cabinet, 3 drawer - 4 units		Shopping			March			28,000.00	28,000.00		
	Heavy Duty Vault - 1 unit		SVP			March			300,000.00	300,000.00		
	Fuel, Oil & Lubricants Expenses		Shopping			January - December			172,500.00	172,500.00		
	Postage & Courier Services		Shopping			January - December			24,000.00	24,000.00		
	Telephone Expenses - Mobile		Shopping			January - December						
	Cell cards - 570 pcs/P100 @								57,000.00	57,000.00		
	Rent/Lease Expense - Vehicles		Shopping			January - December			364,000.00	364,000.00		
	Hiring of Vehicles - 28											
	Repairs and Maintenance of Acquired Properties - 20								200,000.00	200,000.00		
	Litigation/Court Hearing Expenses - 6					February, March, May, June, September, October			428,000.00	428,000.00		
	Representation Expenses - 48		Shopping			January - December			150,000.00	150,000.00		
	Annotation and Registration Fees - 40					February - December			800,000.00	800,000.00		
	Relocation Services - 20					March, June, September & December			400,000.00	400,000.00		
	OSG - Honorarium - 20					January - December			180,000.00	180,000.00		
	Other MOOE					March, June, September & December			50,000.00	50,000.00		
	TOTAL - FMS							GAA	2,520,000.00	2,520,000.00		
								SB	7,196,700.00	7,196,700.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)		
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO			
	1. Capital Outlay ICT Equipment - Desktop - 30 sets - Laptop Computers - 34 units - LCD Projector - 2 units - Network Printer - 1 unit - All-in-one Printer - 8 units - Single Function Printer - 20 single function printer Travel Expenses - Airfare - 48 travels (local) Office Supplies - Ink - 16 bottles - External HDD - 15 pcs	INFORMATION SYSTEMS MANAGEMENT DIVISION	Mithi Mithi SVP SVP SVP	April April March March March March				4,132,000.00 1,950,000.00 1,530,000.00 100,000.00 200,000.00 152,000.00 200,000.00			4,132,000.00 1,950,000.00 1,530,000.00 100,000.00 200,000.00 152,000.00 200,000.00			
	thru DBM-PS		January - December			720,000.00	720,000.00							
	Shopping Shopping		January, April, July, October March			81,000.00 6,000.00 75,000.00	81,000.00 6,000.00 75,000.00							
						75,000.00	75,000.00							
	Shopping		March July			25,000.00 50,000.00	25,000.00 50,000.00							
				GAA	4,956,000.00	856,000.00	4,100,000.00							
				SB	52,000.00		52,000.00							
	SUB TOTAL - ISMD													
	1. Capital Outlay ICT Equipment - Tablet Device - 40 units - Multimedia Software - 10 Softwares 2. MOOE Office Productivity - Portable Printer - 1 unit - UPS for Desktop - 20 units Training Expenses - ACPCMIS Training Office Supplies Expenses - ICT Office Supplies Subscription Expenses - Fiber Internet - Cloud Office - Firewall Repairs and Maintenance - IT Equipment - 4 Other MOOE - Email Service - 150		INFORMATION SYSTEMS MANAGEMENT DIVISION	SVP SVP	March July				1,100,000.00 800,000.00 300,000.00				1,100,000.00 800,000.00 300,000.00	
	Shopping SVP			April August			210,000.00 10,000.00 200,000.00	210,000.00 10,000.00 200,000.00						
				March - November			900,000.00	900,000.00						
	Shopping			January, April, July, October			100,000.00	100,000.00						
							2,010,000.00	2,010,000.00						
				January - December			1,560,000.00	1,560,000.00						
				April June			300,000.00 150,000.00	300,000.00 150,000.00						
				March, June, September, December			450,000.00	450,000.00						
				March			300,000.00	300,000.00						
		GAA		986,000.00	686,000.00	300,000.00								
		SB		4,084,000.00	3,284,000.00	800,000.00								
		GAA		5,942,000.00	1,542,000.00	4,400,000.00								
		SB		4,136,000.00	3,284,000.00	852,000.00								
	SUB-TOTAL - ISMD													
	TOTAL - ISMD													

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Program Committee Meetings - Program Coordinating Committee - 4 meetings - Program Executive Committee - 4 meetings - National Executive Committee - 2 meetings Mid-Year and Year-End Assessment and Planning Workshop - Cooperatives - 2 Mid-Year and Year-End Assessment and Planning Workshop - Microfinance - 2 ICB Training for Cooperatives - 10 training ICB Training of Partner Financial Institutions - 9 training activities Office Space Rental - 12 months @ P7K Vehicle in Davao City (SGD 182) - Renewal of Insurance and Registration (LTO) - Repair and Maintenance Office Supplies Professional Services - Benjamin Caintic	INSTITUTIONAL CAPACITY BUILDING DIVISION				March, June, September & December March, June, September & December June & December			128,000.00 48,000.00 48,000.00 30,000.00	128,000.00 48,000.00 48,000.00 30,000.00		
			Shopping			June & December			50,000.00	50,000.00		
			Shopping			June & December			50,000.00	50,000.00		
			Shopping			January - November			106,000.00	106,000.00		
			Shopping			February - October			450,000.00	450,000.00		
			Shopping			January - December			84,000.00	84,000.00		
									128,000.00	128,000.00		
						February			8,000.00	8,000.00		
			Shopping			January - December			120,000.00	120,000.00		
						February & July			14,000.00	14,000.00		
			Shopping			January - December			626,300.00	626,300.00		
	SUB-TOTAL - ICB							USM	1,634,300.00	1,634,300.00		
	I. MAINTENANCE & OTHER OPERATING EXPENSES	INSTITUTIONAL CAPACITY BUILDING DIVISION							1,548,000.00	1,548,000.00		
	Traveling Expenses (5 STAFF)								156,000.00	156,000.00		
	- Local (by land) - 156					January - December			1,392,000.00	1,392,000.00		
	- Local (by air) - 156								2,100,000.00	2,100,000.00		
	Training Expenses								2,000,000.00	2,000,000.00		
	- PUNLA/PLEA (DA-ACPC-CDA tie-up) - 4 training per month					February - November			30,000.00	30,000.00		
	- Trainers Training - 5					June			70,000.00	70,000.00		
	- Competency Training - 2					May & September			72,000.00	72,000.00		
	Representation Expenses - 6 meetings per month		Shopping			January - December			20,000.00	20,000.00		
	Membership Dues (CDA) - 1 membership fee					February			45,000.00	45,000.00		
	Office Supplies								25,000.00	25,000.00		
	- External hard drive - 5 pcs		Shopping			January			4,000,000.00	4,000,000.00		
	Financial Assistance to NGOs/Pos					January - October			45,000.00		45,000.00	
	II. CAPITAL OUTLAY								20,000.00		20,000.00	
	- Colored laser printer - 1 unit		Shopping			January			25,000.00		25,000.00	
	- LED projector - 1 unit		Shopping			January						
	SUB-TOTAL - ICB							SB	7,810,000.00	7,765,000.00	45,000.00	
	TOTAL - ICB								9,444,300.00	9,399,300.00	45,000.00	

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MAINTENANCE & OTHER OPERATING EXPENSES	FINANCE MANAGEMENT DIVISION										
	Traveling Expenses (5 STAFF)											
	- Local (by air)		thru DBM-PS			January, April, July, October		GAA	500,000.00	500,000.00		
									200,000.00	200,000.00		
	- Foreign		thru DBM-PS			January, April, July, October		SB	200,000.00	200,000.00		
	- Local (by air)		thru DBM-PS			January, April, July, October			100,000.00	100,000.00		
	Office Supplies											
	- Magazine Box (30 pieces)											
	- Data Filer (240 pieces)		Shopping			January, April, July, October		SB	44,600.00	44,600.00		
			Shopping			January, April, July, October			5,000.00	5,000.00		
									39,600.00	39,600.00		
	Semi-Expendable Office Equipment											
	- Printer with Scanner (2)		Shopping			January			9,000.00	9,000.00		
	Other Supplies											
	- Polo Shirt (10)		Shopping			March			5,000.00	5,000.00		
	TOTAL - FMD							GAA	200,000.00	200,000.00		
								SB	358,000.00	358,000.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. MAINTENANCE & OTHER OPERATING EXPENSES	ADMINISTRATIVE DIVISON										
	Hiring of Contract of Service Personnel (55)					January & July			19,553,000.00	19,553,000.00		
	Conduct of Annual Physical Exam					January & December			17,543,000.00	17,543,000.00		
	Janitorial Services (3 janitors)		Shopping			January			184,000.00	184,000.00		
	Security Services (2 security guards)		Public Bidding			January			858,000.00	858,000.00		
			Public Bidding			January			968,000.00	968,000.00		
	Meetings (Flag Ceremony, Inter-agency, Admin Div, Gawad Saka, etc) - 29		Shopping			January - December			159,000.00	159,000.00		
	Training and seminars								1,060,000.00	1,060,000.00		
	- Team Building - 1					April			660,000.00	660,000.00		
	- Staff Development Training					March, June & September			400,000.00	400,000.00		
	Cultural and Athletic Activities								105,000.00	105,000.00		
	- PWD/SC		Shopping						50,000.00	50,000.00		
	- Recreational physical activity and sports		Shopping			March - June			55,000.00	55,000.00		
	Repair and Maintenance - 11 ACPC Vehicles		Shopping			January - December			715,000.00	715,000.00		
	- Transportation Equipment - 11 ACPC Vehicles											
	- Airconditioning Units - 31											
	- Airconditioning Units - 31											
	Other Supplies and Materials								108,400.00	108,400.00		
	- Vacuum Cleaner 12V		Shopping			March			44,000.00	44,000.00		
	- Air Freshener (My Shaldan)		Shopping			January - December			46,800.00	46,800.00		
	- Feather Duster		Shopping			January			8,800.00	8,800.00		
	- Chamols/Rag		Shopping			January			8,800.00	8,800.00		
	Renewal of Insurance and Registration (LTO)					January, February, April, May, June, Aug, Sept, Oct			88,000.00	88,000.00		
	Postage					January - December			109,000.00	109,000.00		
	Other MOOE											
	- Notarial Fee					January - December			80,000.00	80,000.00		
	II. CAPITAL OUTLAY											
	- Motor Vehicle		Public Bidding			April			1,300,000.00		1,300,000.00	
	SUB-TOTAL - AD							GAA	23,277,400.00	21,977,400.00	1,300,000.00	

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. MAINTENANCE & OTHER OPERATING EXPENSES	ADMINISTRATIVE PERSONNEL										
	Hiring of Contract of Service Personnel (118)								60,000,000.00	60,000,000.00		
	Traveling Expenses (5 STAFF)								550,000.00	550,000.00		
	- Local (by air) - 20		thru DBM-PS			March, April, July, October			300,000.00	300,000.00		
	- Foreign - 5		thru DBM-PS			April, July, October			250,000.00	250,000.00		
	Office Supplies								999,925.00	999,925.00		
	- Epson L6170 ink (Black) - 8 bottles		Shopping			March, April, July, October			2,400.00	2,400.00		
	- Epson L6170 ink (Cyan) - 8 bottles		Shopping			March, April, July, October			2,400.00	2,400.00		
	- Epson L6170 ink (Magenta) - 8 bottles		Shopping			March, April, July, October			2,400.00	2,400.00		
	- Epson L6170 ink (Yellow) - 8 bottles		Shopping			March, April, July, October			2,400.00	2,400.00		
	- External Hard Drive - 3 pcs		Shopping			January			9,000.00	9,000.00		
	- Photopaper (Matte) - 10 packs		Shopping			March			2,000.00	2,000.00		
	- ACPC Letterhead, A4 size, 80 gsm - 30 reams		Shopping			February			22,500.00	22,500.00		
	- ACPC Letterhead, legal size, 80 gsm - 20 reams		Shopping			February			19,000.00	19,000.00		
	- ACPC Notepad, 1/4 of A4 size paper - 200 reams		Shopping			February			8,000.00	8,000.00		
	- ACPC Memopad, 8.5 x 5.5" - 200 reams		Shopping			February			16,000.00	16,000.00		
	- Brown Envelope with ACPC Letterhead, A4 size - 1000 pcs		Shopping			February			10,000.00	10,000.00		
	- Brown Envelope with ACPC Letterhead, legal size - 700 pcs		Shopping			February			9,100.00	9,100.00		
	- ACPC ID Cards - 215 pcs		Shopping			February			47,300.00	47,300.00		
	- ACPC Anniversary Poloshirt - 400 pcs		SVP			February			280,000.00	280,000.00		
	- ACPC Jacket - 110 pcs		SVP			February			302,500.00	302,500.00		
	- Women's Month Poloshirt - 30 pcs		Shopping			March			15,000.00	15,000.00		
	- World Food Day Poloshirt - 132 pcs		Shopping			October			79,200.00	79,200.00		
	- Refill of Fire Extinguisher - 10 tanks		Shopping			August			6,000.00	6,000.00		
	- Photopaper (Matte) - 10 packs		Shopping			March			2,000.00	2,000.00		
	- Film Marker - 200 packs		Shopping			January, April, July, October			8,000.00	8,000.00		
	- Ballpen (Black) - 2000 pcs		Shopping			January, April, July, October			13,000.00	13,000.00		
	- Ballpen (Blue) - 100 pcs		Shopping			January, April, July, October			650.00	650.00		
	- Ballpen (Red) - 50 pcs		Shopping			January, April, July, October			325.00	325.00		
	- Glue Stick - 150 pcs		Shopping			January, April, July, October			3,750.00	3,750.00		
	- Board Paper - 10 packs		Shopping			January, April, July, October			1,000.00	1,000.00		
	- Toner Cartridge for 2 Kyocera Network Printers - 16 cartridge		Shopping			January, April, July, October			136,000.00	136,000.00		
	Semi-Expendable Equipment								35,000.00	35,000.00		
	- 3 in 1 printer - 2 units		Shopping						10,000.00	10,000.00		
	- Scanner - 1 unit		Shopping						15,000.00	15,000.00		
	- Paper Shredder - 1 unit		Shopping						10,000.00	10,000.00		
	- Microwave - 2 units		Shopping						10,000.00	10,000.00		
	- Steel Filing Cabinet (4 drawers) - 4 units		Shopping						24,000.00	24,000.00		
	- Steel Filing Cabinet (2 drawers) - 1 unit		Shopping						10,000.00	10,000.00		
	- Coffee Maker - 1 unit		Shopping						5,000.00	5,000.00		
	- Dry Seal Maker - 1 piece		Shopping						2,750.00	2,750.00		
	- Water Dispenser - 1 unit		Shopping						10,000.00	10,000.00		
	- Emergency Light - 10 units		Shopping						30,000.00	30,000.00		
	- Spotlight - 2 sets		Shopping						6,000.00	6,000.00		
	- Electric Stand Fan - 4 units		Shopping						8,000.00	8,000.00		
	Office Machinery and Equipment								1,620,000.00	1,620,000.00		
	- Refrigerator (10 cubic feet) - 1 unit					February - March			20,000.00	20,000.00		
	- Smart Television 90" - 1 unit					February			1,200,000.00	1,200,000.00		
	- Smart Television 55" - 8 units					January - December			400,000.00	400,000.00		
	II. CAPITAL OUTLAY											
	Motor Vehicle											
	- Scooter/Motorcycle		SVP			January			77,000.00		77,000.00	
	ICT Equipment								230,000.00		230,000.00	
	- Desktop Computers - 3 sets		Mithi			January			180,000.00		180,000.00	
	- LCD Projector		SVP			March			50,000.00		50,000.00	
	Furniture and Fixtures											
	- Re-layout of 28/F - 140 units		Public Bidding			February			3,500,000.00		3,500,000.00	
	SUB-TOTAL - AD							SB	67,011,925.00	63,204,925.00	3,807,000.00	
	TOTAL - AD								90,289,325.00	85,182,325.00	5,107,000.00	
	GRAND TOTAL							GAA	44,910,200.00			
	GRAND TOTAL							SB	139,231,025.00			

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