

AGRICULTURAL CREDIT POLICY COUNCIL Annual Procurement Plan for FY 2018 (Revised)

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MAINTENANCE AND OPERATING EXPENSES	OFFICE OF THE EXECUTIVE DIRECTOR										
	Travel Expenses		SVP		June				150,000.00	150,000.00		
	- Foreign - 2 (ED & Chief of Staff)		SVP		January to December				360,000.00	360,000.00		
	- Local - 12 (ED & Chief of Staff)											
	Staff Training and Seminars (foreign & local)		SVP		November				50,000.00	50,000.00		
	- Foreign - 1 (ED & Chief of Staff)											
	Supplies (attribution to ACPC total budget for supplies)		Shopping		January, March, May, July, September, November & December				70,000.00	70,000.00		
	Equipment		Shopping		January & July				100,000.00	100,000.00		
	Other MOOE											
	Representation Expense		Shopping		January - December				156,000.00	156,000.00		
	Committee / Interagency Meetings (12 meetings)		Shopping		January - December				312,000.00	312,000.00		
	Field Level Meetings (24 meetings)											
	TOTAL - OED							SB	1,198,000.00	1,198,000.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. MAINTENANCE AND OPERATING EXPENSES	GENDER AND DEV'T.										
	Travel Expenses		SVP		March - December				600,000.00	600,000.00		
	- Foreign - 4		SVP		March & May				96,000.00	96,000.00		
	- Local - 8				April, June - December							
	Seminar and Training Expense		SVP		March, June, September & November				200,000.00	200,000.00		
	Staff Training and Seminars (foreign & local) - Staff								80,000.00	80,000.00		
	- Foreign - 4 (officers/staff, women-farmers)								220,000.00	220,000.00		
	- Local - 8 (staff)								132,000.00	132,000.00		
	Other MOOE								88,000.00	88,000.00		
	Representation Expense		Shopping		January - December							
	Committee / Interagency Meetings (12 meetings)		Shopping		March, June, September & December							
	Field Level Meetings (8 meetings)											
	TOTAL - GAD							SB	1,416,000.00	1,416,000.00		

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	I. PLANNING	POLICY AND PLANNING AND ACCREDITATION AND CERTIFICATION	Shopping SVP SVP SVP		January	GAA	70,000.00	70,000.00				
	February				500,000.00	500,000.00						
	December				500,000.00	500,000.00						
	November - December				150,000.00	150,000.00						
					300,000.00	300,000.00						
	January - December											
	March - November				75,000.00	75,000.00						
	January to December											
	November - December				2,500,000.00	2,500,000.00						
	November - December											
	II. POLICY RESEARCH AND ADVOCACY				Public Bidding	Public Bidding	February to December	SB			2,600,000.00	2,600,000.00
	February											
	March											
	April											
	May to December											
	December											
	October - December	360,000.00	360,000.00									
	March to September	650,000.00	650,000.00									
	October - December	150,000.00	150,000.00									
	March - December											
	III. ACCREDITATION AND CERTIFICATION DIVISION						May to June, August to September, November to December		60,000.00	60,000.00		
	October - November				100,000.00	100,000.00						
	October - November											
	March, April, July, August, October - December				50,000.00	50,000.00						
	April - December											
	October - December				200,000.00	200,000.00						
	October - December				150,000.00	150,000.00						
	October - December				50,000.00	50,000.00						
	April, July and October				50,000.00	50,000.00						
	September - November											
	V. SUPPLIES AND EQUIPMENT					Shopping Shopping Shopping Shopping Shopping	October - November		25,000.00	25,000.00		
	October - November	2,000.00	2,000.00									
	September - November	3,000.00	3,000.00									
September - November	3,000.00	3,000.00										
September - November	5,000.00	5,000.00										
VI. MEETINGS		Shopping	January to December				120,000.00	120,000.00				
TOTAL - PPAC				8,673,000.00			8,673,000.00					

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Regular Monitoring Activities	MONITORING & EVALUATION STAFF	Shopping Shopping Shopping	February - November February - November February - November					336,000.00	336,000.00		
	Field Enumerators (P200/quest x 40 resp x 42 areas)								210,000.00			
	Representation expenses								336,000.00			
	Vehicle rental (32 areas x P 10,500 per area)											
	SUB-TOTAL - M & E											

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	Regular Monitoring Activities Travelling expenses Airfare (38 areas x P12,000 per area x 2 pax) 'Bus and Sea Fare/Toll Fee 'Per diem (2 pax per area x 57 areas)	MONITORING & EVALUATION STAFF	Shopping Shopping	February - November February, April - June, August January - November					912,000.00	912,000.00		
	35,000.00								35,000.00			
									360,000.00	360,000.00		
	SUB-TOTAL - M & E							GAA	1,307,000.00	1,307,000.00		
	TOTAL - M & E								2,189,000.00	2,189,000.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1. Travelling Expenses - Orientation on PLEA & SURE - 17 seminars - Participation in their Inter-agency Committees (Gawad Saka, GAD, etc.) - 5 travels - Documentation of Success Stories - 4 travels	PUBLIC AFFAIRS AND COMMUNICATION DIVISION	SVP			January - July April - August January, March, May & July			504,000.00 360,000.00 90,000.00 54,000.00	504,000.00 360,000.00 90,000.00 54,000.00		
	2. Training and Scholarship Expenses - Orientation Seminar for Agri-Credit Desk Officers (ACDO) on the Consolidated Lending Program - 1 orientation - Regional/Provincial Orientation on PLEA & SURE - 16 seminars		SVP			June January - August			1,000,000.00 360,000.00 640,000.00	1,000,000.00 360,000.00 640,000.00		
	3. Advertising - 4 ad placement		Shopping			March, June, September & December			120,000.00	120,000.00		
	4. Representation Expenses - Governing Council Meetings - 4 meetings - Execom/Mancom Meetings - 12 meetings					February, May, August & November			100,000.00 100,000.00	100,000.00 100,000.00		
	5. Printing and Binding Production and Dissemination of IEC Materials - Brochures & Posters (PLEA & SURE) - brochures, posters - Annual Report - 1000 copies - Newsletter - 1500 copies / 2 issues		Shopping SVP Shopping			June September June & December			300,000.00 30,000.00 200,000.00 70,000.00	300,000.00 130,000.00 100,000.00 70,000.00		
	6. Miscellaneous Expenses 6.1 Subscriptions - newspapers and magazine		Shopping			January			80,000.00	80,000.00		
	7. Other Maintenance and Operating Expenses 7.1 Participation in Agri-Fairs & Exhibits - 2 fairs/exhibits 7.2 Participation in Inter-agency Committees (Gawad Saka, GAD, etc.) - 10 mtgs. 7.3 Press Conference/Briefings - 2 conferences 7.4 Institutional Video - 1 video		SVP			May & October April - November June & November June			910,000.00 50,000.00 120,000.00 140,000.00 600,000.00	910,000.00 50,000.00 120,000.00 140,000.00 600,000.00		
	8. Capital Outlay 8.1 Pocket Wifi - 7 pieces 8.2 Data Storage - 7 pieces 8.3 Recorder - 3 units 8.4 Printer w/ Scanner - 2 units		Shopping Shopping Shopping Shopping			May May June January			92,000.00 21,000.00 21,000.00 30,000.00 20,000.00	92,000.00 21,000.00 21,000.00 30,000.00 20,000.00		
	9. Semi-Expendable - Mach & Equip		Shopping			March			72,000.00	72,000.00		
	10. 2018 ACPC PLEA Performance Review and PLEA Partners Reception Cum Recognition		SVP			December			400,000.00	400,000.00		
	TOTAL - PACD							GAA	400,000.00	400,000.00		
								SB	3,178,000.00	3,178,000.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Office Supplies	PROGRAM DEVELOPMENT DIVISION							469,062.00	469,062.00		
	- Bond Paper A4 - 72 reams		Shopping		January - December				11,880.00	11,880.00		
	- Bond Paper Legal - 48 reams		Shopping		January - December				9,504.00	9,504.00		
	- Bond Paper A4 with ACPC letterhead - 24 reams		Shopping		January - December				18,480.00	18,480.00		
	- Bond Paper Legal with ACPC letterhead - 24 reams		Shopping		January, March, May, July, September & November				21,120.00	21,120.00		
	- Calculator - 10 pieces		Shopping		January				5,500.00	5,500.00		
	- Cork Board - 10 pieces		Shopping		January				5,500.00	5,500.00		
	- Correction Tape - 60 pieces		Shopping		January, April, July & October				2,640.00	2,640.00		
	- Document tray - 12 pieces		Shopping		January				10,560.00	10,560.00		
	- Envelope, brown (documentary), A4 with ACPC letterhead - 500 pieces		Shopping		January, April, July & October				6,600.00	6,600.00		
	- Envelope, brown (documentary), Legal with ACPC letterhead - 500 pieces		Shopping		January, April, July & October				8,250.00	8,250.00		
	- Envelope, white (mailing) with ACPC letterhead - 500pcs/box		Shopping		January, April, July & October				4,400.00	4,400.00		
	- Envelope, expanding, Legal, - 100 pcs/box - 4 boxes		Shopping		January, April, July & October				3,520.00	3,520.00		
	- Fastener, metal - 50 pcs/box - 10 boxes		Shopping		January, April, July & October				825.00	825.00		
	- Folder, pressboard - 10 boxes		Shopping		January, April, July & October				27,500.00	27,500.00		
	- Folder, L-type, plastic, Legal - 50 pcs/pack - 5 packs		Shopping		January, April, July & October				1,650.00	1,650.00		
	- Folder, L-type, plastic, A4 - 50 pcs/pack - 5 packs		Shopping		January, April, July & October				1,375.00	1,375.00		
	- Flash drive 64 GB - 45 pieces		Shopping		January, April, July & October				74,250.00	74,250.00		
	- Gel pen, assorted colors - 100 pieces		Shopping		January, April, July & October				2,200.00	2,200.00		
	- Glue stick - 60 tubes		Shopping		January, April, July & October				2,970.00	2,970.00		
	- HP Ink 678 black - 12 cartridges		Shopping		January, March, May, July, September & November				5,280.00	5,280.00		
	- HP Ink 678 tricolor - 12 cartridges		Shopping		January, March, May, July, September & November				5,280.00	5,280.00		
	- Ink refill (4 colors) - 108 sets		Shopping		January - December				142,560.00	142,560.00		
	- Ink/Deskjet Ink - 16 cartridges		Shopping		January, May, July & October				70,400.00	70,400.00		
	- Magazine file box - 60 pieces		Shopping		January, April, July				9,900.00	9,900.00		
	- Memo pad - ACPC letterhead - 36 pads		Shopping		January - December				3,168.00	3,168.00		
	- Notebook - 30 pieces		Shopping		January - December				1,650.00	1,650.00		
	- Notepad, stick-on, assorted sizes - 60 pads		Shopping		January - December				6,600.00	6,600.00		
	- Stick-on Tab/Film Marker - 100 packs		Shopping		January, April, July & October				5,500.00	5,500.00		
	Other Supplies and Equipment								351,450.00	351,450.00		
	- External Hard Drive 2TB - 11 pieces		Shopping		January				60,500.00	60,500.00		
	- Powerbank (20000 mah) - 10 pieces		Shopping		January				38,500.00	38,500.00		
	- Pocket wifi - 21 pieces		Shopping		January				46,200.00	46,200.00		
	- Digital voice recorder - 1 piece		Shopping		January				5,500.00	5,500.00		
	- Wireless presenter/clicker - 5 pieces		Shopping		January				13,750.00	13,750.00		
	- Air Purifier - 1 piece		Shopping		January				33,000.00	33,000.00		
	- Air Filter - 12 pieces		Shopping		January - December				33,000.00	33,000.00		
	- Glass board - 1 piece		Shopping		January				5,500.00	5,500.00		
	- Glass Coffee Table Set - 1 set		Shopping		January				22,000.00	22,000.00		
	- Filing cabinet (4 drawers) - 10 units		Shopping		January				93,500.00	93,500.00		
	TOTAL - PDD							SB	820,512.00	820,512.00		

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	A. PERSONNEL SERVICES / HONORARIUM Legal Service (OSG) - 4 staff	FUND MANAGEMENT STAFF		January - December					180,000.00	180,000.00		
	B. MAINTENANCE AND OPERATING EXPENSES								2,619,200.00	2,619,200.00		
	Travel Expense - Local - 11 staff			January - December					1,000,000.00	1,000,000.00		
	Semi-Expendable - Office Equipment, Furnitures & Fixtures											
	- Steel Open Rack (5 Layers) - 2 units		Shopping	February					20,000.00	150,000.00		
	- Heavy Duty Steel Filing Cabinet (3 drawers) - 1 unit		Shopping	February					8,000.00	480,000.00		
	- Tape Recorder with Memory Card - 2 units		Shopping	February					23,200.00			
	Other Professional Services											
	- Geodetic Engineers - 10 properties		SVP	March - October					250,000.00	1,100.00		
	Repair and Maintenance											
	- Repair and Maintenance - Building & Other Structure		Shopping	April - June, August - September					150,000.00	2,200.00		
	Taxes, Duties & Licenses											
	- Duties & Licenses			February - December					830,000.00	1,650.00		
	Representation Expenses											
	- Committee/Inter-agency Meetings - 24 meetings			January - December					120,000.00	15,180.00		
	- Field Level Meetings - 32 meetings			January - December					80,000.00	792.00		
	Litigation/Acquired Asset Expenses											
	- Attendance to Court Hearings - 8 attendance			February, March, May, June, August, Sept, October, December					128,000.00	2,200.00		
	Other MOOE			March, June, August, & December					10,000.00	10,000.00		
SUB TOTAL - FMS								SB	2,799,200.00	2,799,200.00		

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	C. MAINTENANCE AND OPERATING EXPENSES	FUND MANAGEMENT STAFF										
	<i>Travel Expense - Local - 10 staff</i>								1,200,000.00	1,200,000.00		
	<i>Training and Seminar and Expense</i>											
	- FMS Planning Workshop - 3		Shopping			February, July and October			150,000.00	150,000.00		
	- Staff Training and Seminars (local) - 3		Shopping			May, August and November			150,000.00	150,000.00		
	<i>Office Supplies Expenses</i>											
	- Magazine Box File - 150 pieces		Shopping			February			24,750.00	24,750.00		
	- Brown Envelope, A4 size w/ ACPC Letterhead - 100 pieces		Shopping			February			1,100.00	1,100.00		
	- Brown Envelope, Legal size w/ ACPC Letterhead - 100 pieces		Shopping			February			1,320.00	1,320.00		
	- White Mailing Envelope w/ ACPC Letterhead (500 pcs. per box) - 6 boxes		Shopping			February			5,775.00	5,775.00		
	- Plastic Envelope Organizer		Shopping			February			2,200.00	2,200.00		
	- Plastic Envelope Expanding (clear)		Shopping			February			2,750.00	2,750.00		
	- Clear Book		Shopping			February			1,650.00	1,650.00		
	- L-shape Plastic Envelope Legal size		Shopping			February			3,234.00	3,234.00		
	- ACPC Memo Pad, 8.5"x5.5"		Shopping			February			1,980.00	1,980.00		
	- ACPC Letterhead, A4 size 80 gsm		Shopping			February			15,180.00	15,180.00		
	- Correction Tape - rewrite		Shopping			February			792.00	792.00		
	- Stick-On Tab		Shopping			February			1,430.00	1,430.00		
	- Glue Stick		Shopping			February			1,069.20	1,069.20		
	- Toner Cartridge TK-7109 for Kyocera Network Printer		Shopping			February & July			20,572.75	20,572.75		
	- HP Ink 704 Black		Shopping			January, March, May, July & September			2,200.00	2,200.00		
	- HP Ink 704 Colored		Shopping			January, March, May, July & September			2,200.00	2,200.00		
	- HP Ink 678 Black		Shopping			January, March, June & August			7,425.00	7,425.00		
	- HP Ink 678 Colored		Shopping			January, March, June & August			7,425.00	7,425.00		
	- Ballpen (Pilot)		Shopping			February			792.00	792.00		
	- Rubber, Eraser		Shopping			February			155.10	155.10		
	- Bond Paper, A4		Shopping			February			9,900.00	9,900.00		
	- Bond Paper, Legal		Shopping			February			1,980.00	1,980.00		
	<i>Fuel, Oil & Lubricants Expenses</i>		Shopping			January to December			180,000.00	180,000.00		
	<i>Postage & Courier Services</i>		Shopping			January to December			24,000.00	24,000.00		
	<i>Telephone Expenses - Mobile</i>											
	- Cellcards - 120 pieces		Shopping			January to December			12,000.00	12,000.00		
	<i>Other Professional Services</i>											
	- Geodetic Engineers - 10		SVP			May, August & November			200,000.00	200,000.00		
	<i>Rent/Lease Expense - (Vehicles)</i>											
	- Hiring of Vehicles		Shopping			February to December			495,000.00	495,000.00		
	<i>Financial Expenses</i>											
	- Other Financial Charges - Commission Fees for Real Estate Brokers					May & September			500,000.00	500,000.00		
	SUB TOTAL - FMS							GAA	3,026,880.05	3,026,880.05		
	TOTAL - FMS								5,826,080.05	5,826,080.05		

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	1. Capital Outlay ICT Equipment - Desktop - 31 units - Laptop - 15 units - Printer - 4 units - LCD Projector - 3 units - Survey Device/Tablet - 6 units - NAS External Hard Drive - 2 units	INFORMATION SYSTEMS MANAGEMENT DIVISION	Public Bidding		April				1,860,000.00	1,860,000.00		
	Shopping			March			670,000.00	670,000.00				
	Shopping			March			60,000.00	60,000.00				
	Shopping			March			100,000.00	100,000.00				
	Shopping			January			30,000.00	30,000.00				
	Shopping			March			30,000.00	30,000.00				
	2. MOOE Subscription - Email Service - 60 - Cloud Storage - 1 - Internet (Continuation of current service provider)	INFORMATION SYSTEMS MANAGEMENT DIVISION	Shopping		March & May				100,000.00	100,000.00		
	Shopping			April			20,000.00	20,000.00				
				January to December			1,465,500.00	1,465,500.00				

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	1. Program Committee Meetings - Program Coordinating Committee - 4 @ P12K - Program Executive Committee - 4 @ P12K - National Executive Committee - 2 @ P15K 2. Mid-Year and Year-End Assessment and Planning Workshop-Cooperatives - 2 @ P25K 3. Mid-Year and Year-End Assessment and Planning Workshop-Microfinance - 2 @ P25K 4. ICB Training for Cooperatives 5. ICB Training of Partner Financial Institutions - 9 @ P50K 6. Office Space Rental - 12 months @ P7K 7. Vehicle Repair/Maintenance In Davao City (SGD 182) - Renewal of Insurance and Registration (LTO) - Repair and Maintenance 8. Office Supplies 9. Professional Services	INSTITUTIONAL CAPACITY BUILDING DIVISION		March, June, September & December March, June, September & December June & December					48,000.00 48,000.00 30,000.00	48,000.00 48,000.00 30,000.00		
			Shopping		June & December				50,000.00	50,000.00		
			Shopping		June & December				50,000.00	50,000.00		
			Shopping		January to November				106,000.00	106,000.00		
			Shopping		February - October				450,000.00	450,000.00		
			Shopping		January - December				84,000.00	84,000.00		
			Shopping		February January - December				8,000.00 120,000.00	8,000.00 120,000.00		
			Shopping		February & July				14,000.00	14,000.00		
					January - December				626,300.00	626,300.00		
	SUB-TOTAL - ICBD							GAA	1,634,300.00	1,634,300.00		
	1. Capital Outlay (ICB Unit) - Overhead Projector - 1 unit - Sofa Set and Center Table - 1 set 2. Financial Assistance to NGOs/Pos 3. Professional Services - PDO-III (Dina Mejias) - FA-IV (Ronnie Tabucanon) - PDO-IV (Charleston Dulay) 4. Maintenance & Other Operating Expenses A. Semi Expendable - Bookshelf - 1 unit - Filing Cabinet - 3 units B. Traveling Expenses C. Training expenses (PUNLA/PLEA, DA-ACPC-CDA tie-up) - 4 trainings per month D. Representation Expenses - 6 meetings per month E. Membership Dues - 1 membership fee 5. Training and Scholarship - Trainers Training - 5 - Competency Training - 2	INSTITUTIONAL CAPACITY BUILDING DIVISION	Shopping Shopping	January January					25,000.00 20,000.00	25,000.00 20,000.00		
					January - December January - December January - December				481,200.00 682,900.00 682,900.00	481,200.00 682,900.00 682,900.00		
			Shopping		April				10,000.00	10,000.00		
			Shopping		January				15,000.00	15,000.00		
					January - December				1,000,000.00	1,000,000.00		
					February - November				1,500,000.00	1,500,000.00		
			Shopping		January - December				72,000.00	72,000.00		
					February				20,000.00	20,000.00		
					June May & September				30,000.00 70,000.00	30,000.00 70,000.00		
	SUB-TOTAL - ICBD							SB	4,609,000.00	4,609,000.00		
	TOTAL - ICBD								6,243,300.00	6,243,300.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Capital Outlay	FINANCE MANAGEMENT DIVISION										
	Office Equipment											
	- Microwave - 2 units		Shopping		February & June				10,000.00	10,000.00		
	- Steel Filing Cabinet (4 drawers) - 3 units		Shopping		February & June				36,000.00	36,000.00		
	- Steel Filing Cabinet (2 drawers) - 2 units		Shopping		February & June				20,000.00	20,000.00		
	- Paper Shredder - 1 unit		Shopping		February & June				6,700.00	6,700.00		
	- Coffee maker - 1 unit		Shopping		February & June				5,000.00	5,000.00		
	- 3 in 1 Printer - 2 units		Shopping		February & June				14,000.00	14,000.00		
	ICT Equipment											
	- Voice Recorder - 1 piece		Shopping		February to May				5,000.00	5,000.00		
	Other Supplies and Materials											
	- ACPC Letterhead, A4 - 10 reams		Shopping		January to December				7,000.00	7,000.00		
	- ACPC Letterhead, legal - 5 reams		Shopping		January to December				4,500.00	4,500.00		
	- Finance Poloshirt - 10 pieces		Shopping		February to March				3,300.00	3,300.00		
	TOTAL - FMD							SB	111,500.00	111,500.00		


Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Contract of Service Hiring - 80 personnel	ADMINISTRATIVE DIVISION				January & July			26,742,312.00	26,742,312.00		
									24,552,312.00	24,552,312.00		
	Janitorial Services - 3 janitors		SVP			January			800,000.00	800,000.00		
	Conduct of Annual Physical Exam - 1		Shopping			March			60,000.00	60,000.00		
	ACPC Council Miscellaneous Expenses - 4		Shopping			March, June, September & December			340,000.00	340,000.00		
	Security Services - 2 security guards & 1 reliever		SVP			January			990,000.00	990,000.00		
	Meeting								110,000.00	110,000.00		
	Interagency meetings (CSC, DA, DOLE, etc.)					March, June, September & December			44,000.00	44,000.00		
	Regulars AFMS meeting					January - December			66,000.00	66,000.00		
	Workshop								627,000.00	627,000.00		
	Internal workshops/echo-seminars relative to compliance to requirements of relevant government					April, June, September & December			44,000.00	44,000.00		
	Inter-agency workshops (CSC, DA, etc.) relative to compliance to requirements by relevant government offices					April, June, September & December			33,000.00	33,000.00		
	AFMS Planning/Performance Review workshop											
	2018 Planning and 2017 Performance Review workshop		SVP			February - March			275,000.00	275,000.00		
	2018 1st Semester Performance Review & Plan Review & Adjustment Workshop		SVP			June - July			275,000.00	275,000.00		
	Team Building		SVP			April			400,000.00	400,000.00		
	ISO		Agency to Agency			July - December			3,300,000.00	3,300,000.00		
	Training and Seminars								1,380,500.00	1,380,500.00		
	Effective Writing					August			192,500.00	192,500.00		
	Effective Presentation					September			192,500.00	192,500.00		
	Time and Priority Management					May			143,000.00	143,000.00		
	Statistical Package for the Social Sciences (SPSS) Training for Researchers					May			220,000.00	220,000.00		
	Project Development and Packaging					May - June			220,000.00	220,000.00		
	Strategic Performance Management System (for Division Chiefs and Staff)					February			165,000.00	165,000.00		
	Train the Trainer					November			82,500.00	82,500.00		
	Disaster Risk Reduction and Climate Change Mitigation					November			165,000.00	165,000.00		
	Cultural and Athletic Activities								58,500.00	58,500.00		
	Recreational physical activity and sports					July - August			29,250.00	29,250.00		
	Capital Outlay											
	Office Equipment							SB	472,200.00	472,200.00		
	Microwave - 2 units		Shopping			August - September			10,000.00	10,000.00		
	Steel Filing Cabinet (4 drawers) - 2 units		Shopping			November - December			24,000.00	24,000.00		
	Steel Filing Cabinet (2 drawers) - 1 unit		Shopping			November - December			10,000.00	10,000.00		
	Paper Shredder - 1 unit		Shopping			November - December			6,700.00	6,700.00		
	Coffee maker - 1 unit		Shopping			November - December			5,000.00	5,000.00		
	Refrigerator (10 cubic ft) - 1 unit		Shopping			November - December			22,000.00	22,000.00		
	Dry seal maker - 1 unit		Shopping			November - December			2,500.00	2,500.00		
	Water Dispenser - 1 unit		Shopping			November - December			10,000.00	10,000.00		
	Emergency Light - 3 units		Shopping			November - December			24,000.00	24,000.00		
	Spotlight - 2 pieces		Shopping			November - December			6,000.00	6,000.00		
	Electric Stand Fan - 4 units		Shopping			November - December			8,000.00	8,000.00		
	Aircon - 4 units		Shopping			March, April, November, December			330,000.00	330,000.00		
	3 in 1 Printer - 2 units		Shopping			February - March			14,000.00	14,000.00		
	SUB-TOTAL - AD							GAA / SB	33,090,512.00	33,090,512.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Office Equipment/Furnitures (PLEA/SURE) Clerical Table - 23 pieces Clerical Chair - 23 pieces Steel Filing Cabinet - 23 units Sofa - 23 pieces Visitors Chair - 66 pieces	ADMINISTRATIVE DIVISION	Shopping		January - December			SB	698,500.00	698,500.00		
			Shopping		January - December				149,500.00	149,500.00		
			Shopping		January - December				80,500.00	80,500.00		
			Shopping		January - December				184,000.00	184,000.00		
			Shopping		January - December				218,500.00	218,500.00		
			Shopping		January - December				66,000.00	66,000.00		
	Information and Communication Technology Equipment Voice recorder - 1 piece Network Printer - 1 unit LCD Projector - 1 unit		Shopping		November - December			SB	235,000.00	235,000.00		
			Shopping		November - December				5,000.00	5,000.00		
			Shopping		November - December				200,000.00	200,000.00		
			Shopping		November - December				30,000.00	30,000.00		
	Repairs and Maintenance - Vehicle Repairs and Maintenance/parts - 10 Gasoline and Lubricant - 10 Vacuum Cleaner 12 Volts - 10 Air Freshener Shaldan - 1200 cans Feather Duster - 40 pieces Chamois/Rag - 10 pieces Insurance (GSIS) - 10		Shopping		January - December			SB	1,726,000.00	1,726,000.00		
			Shopping		January - December				1,050,000.00	1,050,000.00		
			Shopping		January - December				180,000.00	180,000.00		
			Shopping		November - December				40,000.00	40,000.00		
			Shopping		January - December				360,000.00	360,000.00		
			Shopping		June, December				8,000.00	8,000.00		
			Shopping		June, December				8,000.00	8,000.00		
				February, March, April May, June, August, Sept, October					80,000.00	80,000.00		
	Furnitures and fixtures Books shelves/cabinets Cubicles, mobile drawers and chairs Conference Room Remodeling Repainting (28/F & Unit 3007) Venetian Blinds (28th Flr & Unit 3007)		Shopping		November - December			SB	2,491,500.00	2,491,500.00		
			SVP		October - November				5,500.00	5,500.00		
			SVP		November - December				176,000.00	176,000.00		
			SVP		November - December				880,000.00	880,000.00		
			Public Bidding		November - December				1,100,000.00	1,100,000.00		
			SVP		November - December				330,000.00	330,000.00		
	Books Books on learning development and government regulations (for Human Resources and General Services) Reference materials		Shopping		February - December			SB	50,000.00	50,000.00		
			Shopping		February - December				8,250.00	8,250.00		
			Shopping		February - December				41,750.00	41,750.00		
	R & M - Upholstery of Executive Chairs		SVP		September - December			SB	121,000.00	121,000.00		
	Other supplies and materials ACPC Letterhead, A4, 80 gsm, substance 24 - 40 reams ACPC Letterhead, legal, 80 gsm, substance 24 - 20 reams ACPC Memopad with Letterhead, 1/2 of ACPC ID cards (PVC) with ID Lace - 100 pcs ACPC Anniversary Poloshirt - 400 pieces ACPC Jacket - 110 pieces World Food Day Poloshirt - 100 pieces Refill of fire extinguishers - 10 tanks		Shopping		April			SB	725,000.00	725,000.00		
			Shopping		April				28,000.00	28,000.00		
			Shopping		April				18,000.00	18,000.00		
			Shopping		July				22,000.00	22,000.00		
			SVP		August - October				300,000.00	300,000.00		
			SVP		February - March				302,500.00	302,500.00		
			Shopping		October				49,500.00	49,500.00		
			Shopping		August				5,000.00	5,000.00		
	SUB-TOTAL - AD								6,047,000.00	6,047,000.00		
	TOTAL - AD								39,137,512.00	39,137,512.00		
	GRAND TOTAL								72,845,904.05	72,845,904.05		

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