



Republic of the Philippines
Department of Agriculture
AGRICULTURAL CREDIT POLICY COUNCIL
28/F One San Miguel Avenue (OSMA) Bldg.,
San Miguel Avenue corner Shaw Blvd.,
Ortigas Center 1605 Pasig City
Tel. Nos. 8634-3320 to 21; 8634-3326 / Fax Nos. 8634-3319; 8584-3691



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BIDS AND AWARDS COMMITTEE

BAC Resolution No. 2022-20

"DELEGATION OF AUTHORITY TO THE END-USER UNIT TO CONDUCT A TECHNICAL EVALUATION FOR THE PROCUREMENT OF ONLINE HELPDESK SYSTEM FOR TWELVE (12) USERS"

WHEREAS, the Information Systems Management Division (ISMD) / End-user unit submitted a request to the Bids and Awards Committee (BAC) thru its Secretariat, the Procurement of Online Helpdesk System for Twelve (12) users;

WHEREAS, the "Procurement of Online Helpdesk System for Twelve (12) users" will be acquired pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 with an Approved Budget for the Contract (ABC) of Nine Hundred Ninety-Nine Thousand Pesos (PhP 999,000.00);

WHEREAS, the BAC, thru its Secretariat, posted the Request for Quotation on April 20, 2022 at the Philippine Government Electronic Procurement System (PhilGEPS) with the deadline of submission of bids on April 25, 2022;

WHEREAS, the BAC Secretariat received three (3) price quotations, as follows;

| SUPPLIER | AMOUNT |
|--------------------------|----------------|
| a) HANDLINK INC | PhP 320,000.00 |
| b) INTELLYX IT SOLUTIONS | PhP 600,000.00 |
| c) THINKBLINK INC | PhP 998,887.68 |

WHEREAS, after the deadline of the submission of bids the BAC Secretariat submitted the Summary of Quotation to ISMD/End-user unit for review and recommendation of the award of contract;

WHEREAS, the ISMD/End-user unit requested the BAC for the conduct of a Technical Evaluation to verify the capability of the bidders to supply the service based on the Terms of Reference (TOR);

WHEREAS, upon consultation with the Legal Service of the Government Procurement Policy Board – Technical Support Office (GPPB-TSO), the said activity can be delegated to the End-user unit pursuant to Annex H - Consolidated Guidelines for The Alternative Methods of Procurement of the Revised Implementing Rules and Regulation (IRR) of Republic Act No. 9184 particularly Section J. Delegation of Authority;


WHEREAS, ISMD/End-user unit submitted a memo to the BAC dated May 4, 2022 thru the Members of BAC-TWG, requesting for the Authority to conduct a Technical Evaluation covering the verification of the bidder's qualifications and system demonstration to support the recommendation of ISMD/End user unit in awarding the contract based on the Terms of Reference (TOR);

THEREFORE, BE IT RESOLVED AS IT HEREBY RESOLVED, for and in consideration of the foregoing, we, the members of ACPC-BAC, hereby recommend the following:

- 1) To delegate the conduct of Technical Evaluation of the said procurement to ISMD/end-user unit, pursuant to Annex H, Section J of the Revised IRR of RA 9184 under Delegation of Authority.
- 2) To instruct the end-user unit to report to the BAC the result of their evaluation and to recommend the award of contract to the most qualified bidder based on the Terms of Reference (TOR) and the price quoted.
- 3) To ensure that the evaluation process of the ISMD/End-user unit will be compliance with all the conditions and requirements provided for under R.A. 9184, its IRR and related guidelines.

By:

THE BIDS AND AWARDS COMMITTEE:



DIR. MAGDALENA S. CASUGA
Chairperson



DIR. MA. CRISTINA G. LOPEZ
Vice Chairperson




DIR. NORMAN WILLIAM S. KRAFT
Member

NOEL CLARENCE M. DUCUSIN
Member



KENNEDY A. GARABIAG
Member

Approved by:



JOCELYN ALMA R. BADIOLA
Head of Procuring Entity



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04 May 2022

MEMORANDUM

FOR : **BIDS AND AWARDS COMMITTEE (BAC)**

THRU : **BAC - TECHNICAL WORKING GROUP**

FROM : 
JOEL Q. MATIRA
ISMD (End-user)

SUBJECT : **Request for Authority to Conduct Technical Evaluation**

This is in relation to the summary of quotations (copy attached) prepared by the BAC Secretariat for the procurement of an online helpdesk system.

To support our recommendation, may we request the BAC to authorize the ISMD being the end-user of the system for the conduct of technical evaluation of the proposal of the three interested suppliers based on the terms of reference provided by the ACPC. The activity which will be conducted not later than 13 May 2022, will cover verification of the contractor's qualifications and system demonstration.

Thank you.

A food-secure Philippines

with prosperous farmers and fisherfolk





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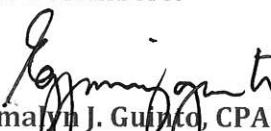


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BAC TWG Members:


Emmalyn J. Guinco, CPAD
TWG Member

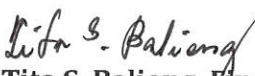
Maria Adoracion T. Garcia,
ADD
TWG Member

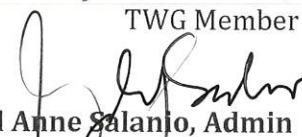

Annalyn R. Garay, MD
TWG Member


Jenny S. Aspilan, PRPS
TWG Member


Celedonio Pereyra, RDD
TWG Member


Cynthia Policios, FMD
TWG Member


Tita S. Baliang, Finance
TWG Member


Glydel Anne Salanio, Admin
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