

AGRICULTURAL CREDIT POLICY COUNCIL Annual Procurement Plan for FY 2021 (Revised)

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Travel Expenses	OFFICE OF THE EXECUTIVE DIRECTOR						GAA	150,000.00	150,000.00			
	Supplies		NP 53.9 SVP			January, March, April, May, June, Aug, Sept, Oct		GAA	118,000.00	118,000.00			
	Other Supplies		NP 53.9 SVP			January & July		SB	468,000.00	468,000.00			
	Other MOOE Representation Expense Committee / Interagency Meetings (12 meetings) Field Level Meetings (24 meetings)		NP 53.9 SVP NP 53.9 SVP			January to June		SB	10,000,000.00	10,000,000.00			
	A. MAINTENANCE AND OPERATING EXPENSES	GENDER AND DEVELOPMENT											
	Total Budget for 2021 (Attribution)									2,125,000.00	2,125,000.00		
	A. POLICY AND PLANNING DIVISION	POLICY, PLANNING AND PROGRAM DEVELOPMENT AND ACCREDITATION STAFF											
	I. PLANNING					January - March		GAA	810,000.00	810,000.00			
	ACPC Planning and Assessment							GAA	36,000.00	36,000.00			
	ACPC 2022 Plan and Budget Proposal Preparation							GAA	2,683,000.00	2,683,000.00			
	II. STUDIES/RESEARCH												
	2021 Small Farmers and Fisherfolk Indebtedness Survey												
	Value Chain Financing					January - December			730,000.00	730,000.00			
	Capacity Building Component					January - December			1,646,900.00	1,646,900.00			
	Financial Assistance (Loans) Component					March - December			150,000,000.00	150,000,000.00			
	III. Meetings												
	- Unit meeting/Inter-agency meetings/meetings with clients, etc.	NP 53.9 SVP						GAA	140,000.00	140,000.00			
	- Involvement in other ACPC activities	NP 53.9 SVP											
	- Inter-Agency/TWG/Committee Meetings	NP 53.9 SVP											
	IV. Training/Seminars/Conferences							GAA	965,000.00	965,000.00			
	V. Office Supplies, Equipment, Furnitures, Fixtures and Books							GAA	211,800.00	211,800.00			
	Regular Monitoring Activities	MONITORING DIVISION							893,600.00	893,600.00			
	Travelling expenses												
	Airfare (12 areas x P13,000 per area x 2 pax)		NP 53.5 Agency-to-Agency (DBM-PS)			August - November		GAA	312,000.00	312,000.00			
	Bus and Sea Fare/Toll Fee					August - November		GAA	20,000.00	20,000.00			
	Per diem (12 areas x 2 pax per area x 4 days)					August - November		GAA	237,600.00	237,600.00			
	Swab Test (P5,000 x 4 x 12 areas)					August - November		GAA	240,000.00	240,000.00			
	Communication Expenses												
	Monthly communication expenses for phone validation (P7,000 per month)					January - December		GAA	84,000.00	84,000.00			
	Regular Monitoring Activities									15,578,000.00	15,578,000.00		
	Field Enumerators (P200/quest x 20 respondents x 12 areas)		NP 53.9 SVP			August - November		SB	96,000.00	96,000.00			
	Representation Expenses	NP 53.9 SVP			August - November			160,000.00	160,000.00				
	Vehicle Rental (P4,500 x 3 days x 30 areas)	NP 53.9 SVP			August - November			162,000.00	162,000.00				
	Writeshop for Field Validation Consolidated Report (P2500 x 9 pax x 4 days) (Contingency and Supply and Material)				December			110,000.00	110,000.00				
	Meetings for Agri-Credit and Bank Lending (5,000 x 10 Institutions) - 10 meetings				June			50,000.00	50,000.00				
	Midterm Evaluation of PLEA and SURE (outsourced)		Public Bidding		March, April, May, June, August			5,000,000.00	5,000,000.00				

Midterm Evaluation of KAYA (outsourced)		Public Bidding	July, August, September, October, December		2,500,000.00	2,500,000.00		
Midterm Evaluation of ANYO (outsourced)		Public Bidding	July, August, September, October, December		2,500,000.00	2,500,000.00		
2021 Client Satisfaction Survey (outsourced)		Public Bidding	September		5,000,000.00	5,000,000.00		
Travel Expenses	COMMUNICATION AND PUBLIC AFFAIRS DIVISION	NP 53.5 Agency-to-Agency	January - December	GAA	465,000.00	465,000.00		
Travel Expenses		NP 53.5 Agency-to-Agency	January - December	SB	855,000.00	855,000.00		
Training and Seminars			March	SB	4,152,500.00	4,152,500.00		
Audio-Visual Production (Program Infographics)			March - November	SB	900,000.00	900,000.00		
Radio Plugs				SB	600,000.00	600,000.00		
Audio-Visual Production (Testimonials)				SB	900,000.00	900,000.00		
Info-Caravan				SB	1,752,500.00	1,752,500.00		
Advertising Expenses			January - December	GAA	11,000.00	11,000.00		
Advertising Expenses				SB	240,000.00	240,000.00		
Representation Expenses				SB	420,000.00	420,000.00		
Printing and Publication			GAA	74,000.00	74,000.00			
Printing and Publication			SB	1,620,000.00	1,620,000.00			
- Production and Dissemination of IEC Materials								
- News Magazines	NP 53.9 SVP	June, November		600,000.00	600,000.00			
- Brochures	NP 53.9 SVP	June		720,000.00	720,000.00			
- Flagship Publications	NP 53.9 SVP	November		300,000.00	300,000.00			
Subscription Expenses			GAA	181,000.00	181,000.00			
Softwares				111,000.00	111,000.00			
Newspapers				70,000.00	70,000.00			
A. PERSONNEL SERVICES / HONORARIUM	FUND MANAGEMENT STAFF		January - December	SB	180,000.00	180,000.00		
Legal Service (OSG) - 4 staff								
B. MAINTENANCE AND OPERATING EXPENSES								
Travel Expenses - Local (11 staff)		NP 53.5 Agency-to-Agency (DBM-PS)	January - December	SB	1,500,000.00	1,500,000.00		
Representation Expenses			January - December	SB	200,000.00	200,000.00		
- Inter-agency - 50 meetings		NP 53.9 SVP			50,000.00	50,000.00		
- Committee - 15 meetings		NP 53.9 SVP	February, March, May, June, July, September, November		75,000.00	75,000.00		
- Field Level Meetings - 30 meetings		NP 53.9 SVP	March, April, May, June, July, September, October, November		75,000.00	75,000.00		
Training Expenses - 8 trainings			February, May, August & November	SB	160,000.00	160,000.00		
Other Professional Services (Geodetic Engineers) - 16 properties		NP 53.9 SVP	March, May, August, October	GAA	400,000.00	400,000.00		
Repair & Maintenance (Building and Other Structure) - 40 properties	NP 53.9 SVP	March, June, September, November	GAA	200,000.00	200,000.00			
Taxes, Duties and Licenses - 40 properties		February - November	SB	800,000.00	800,000.00			
Rent/Lease Expenses (Vehicles) - 60 rentals	NP 53.9 SVP	February - December	SB	300,000.00	300,000.00			
Litigation/Acquired Asset Expenses (Attendance to Court Hearings) - 18 attendance		February - November	GAA	450,000.00	450,000.00			
Capital Outlay	INFORMATION SYSTEMS MANAGEMENT DIVISION							
GAA								
ICT Equipment								
- Desktops - 22 Sets		Public Bidding	April-June	GAA	2,050,000.00	2,050,000.00		
- Laptops - 7 units		Public Bidding	April-June		1,540,000.00	1,540,000.00		
- Portable Hard Drive - 5 units	RFQ-SVP	January		490,000.00	490,000.00			
SB								
ICT Equipment								
- Laptops - 13 units	Public Bidding	April-June	SB	3,286,000.00	3,286,000.00			
				910,000.00	910,000.00			

- Portable Hard Drive - 135 units		RFQ-SVP	February		390,000.00	390,000.00	
- UPS for Desktops - 110 units		RFQ-SVP	February		880,000.00	880,000.00	
- Webcams - 20 units		RFQ-SVP	February		30,000.00	30,000.00	
- Headsets - 20 units		RFQ-SVP	February		20,000.00	20,000.00	
- WiFi Duplex AIO Ink Tank Printer with ADF - 9 units		RFQ-SVP	February		180,000.00	180,000.00	
- AIO Ink Tank Printer - 25 Units		RFQ-SVP	February		200,000.00	200,000.00	
- Wireless portable inkjet printer - 1 unit		RFQ-SVP	February		10,000.00	10,000.00	
- Wide Format WiFi Duplex AIO Inkjet Printer - 1		RFQ-SVP	February		20,000.00	20,000.00	
- Duplex Document Scanner - 2 Units		RFQ-SVP	February		50,000.00	50,000.00	
- Recorder - 2 Units		RFQ-SVP	February		10,000.00	10,000.00	
- Pocket Wifi - 8 Units		RFQ-SVP	February		16,000.00	16,000.00	
- Powerbank - 10 Units		RFQ-SVP	February		20,000.00	20,000.00	
- Drone - 1 Unit		RFQ-SVP	February		250,000.00	250,000.00	
- Camera - 1 Unit		RFQ-SVP	February		100,000.00	100,000.00	
- Wi-fi Mesh - 1 Unit		RFQ-SVP	August		150,000.00	150,000.00	
- Tablet Device - 2 Units		RFQ-SVP	August		40,000.00	40,000.00	
- Portable DVD Drive - 1 Unit		RFQ-SVP	August		10,000.00	10,000.00	
Maintenance and Other Operating Expenses							
GAA							
Travel Expenses					7,098,000.00	7,098,000.00	
- Development of ACE Portal (Phase 2)		RFQ-SVP	February to December		400,000.00	400,000.00	
Training Expenses							
- Development of Digital Platform of ACPC Credit Program		RFQ-SVP	July - December		600,000.00	600,000.00	
Professional Services							
- Development of ISMD Manual of Operations		RFQ-SVP	September		398,000.00	398,000.00	
Subscription Expenses							
- Fiber Internet - 1		NP 53.9 SVP	January-December		3,340,000.00	3,340,000.00	
- Email Service - 200			March		850,000.00	850,000.00	
- Video Conferencing Software - 1			September		80,000.00	80,000.00	
- E-Signature Software/DTS - 17			August		510,000.00	510,000.00	
- Office Productivity Software - 14			August		140,000.00	140,000.00	
- Multimedia Software - 4			March & September		210,000.00	210,000.00	
- Firewall Appliance - 1			June		120,000.00	120,000.00	
- Cloud Server - 1			August		200,000.00	200,000.00	
Repairs and Maintenance							
- ICT Equipment		Shopping	March-December		250,000.00	250,000.00	
SB							
Subscription Expenses					1,545,000.00	1,545,000.00	
- Fiber Internet			November-December		620,000.00	620,000.00	
Representation Expenses							
- Meeting Expenses		NP 53.9 SVP	January, March, May, July, September & November		25,000.00	25,000.00	
Other MOOE							
- Privacy Impact Assessment and Updating of ISSP 2021-2023		RFQ-SVP	January, February & June		900,000.00	900,000.00	
I. MAINTENANCE AND OTHER OPERATING EXPENSES							
TRAVEL EXPENSES	PROGRAM DEVELOPMENT DIVISION	NP 53.5 Agency-to-Agency	January - December	SB	8,086,000.00	8,086,000.00	
TRAINING EXPENSES			January - December	GAA	5,940,000.00	5,940,000.00	
REPRESENTATION EXPENSES		NP 53.9 SVP	January - December	GAA	1,800,000.00	1,800,000.00	
RENT/LEASE EXPENSE (VEHICLES)		NP 53.9 SVP	January - December	GAA	168,000.00	168,000.00	
SUPPLIES		Shopping	January - December	GAA	1,064,250.00	1,064,250.00	
OTHER SUPPLIES		Shopping	January - December	SB	2,665,300.00	2,665,300.00	
SUBSCRIPTION		DC	January - December	SB	500,000.00	500,000.00	
Professional Services (Consulting)	INSTITUTIONAL CAPACITY BUILDING UNIT			GAA	180,000.00	180,000.00	
Training and Seminars		NP 53.10 LVRP	February - November	GAA	1,500,000.00	1,500,000.00	
				SB	8,235,700.00	8,235,700.00	


Travel Expenses				GAA	1,000,000.00	1,000,000.00		
MAINTENANCE & OTHER OPERATING EXPENSES	FINANCE MANAGEMENT DIVISION							
Traveling Expenses - Local		NP 53.5 Agency-to-Agency (DBM-PS)	January - December	GAA	200,000.00	200,000.00		
Representation Expenses		Shopping 52.1 (b)		GAA	25,000.00	25,000.00		
OTHER MOOE			January, April, July, October	SB	2,000,000.00	2,000,000.00		
I. MAINTENANCE & OTHER OPERATING EXPENSES	ADMINISTRATIVE DIVISION				69,401,144.00	69,401,144.00		
Hiring of Contract of Service Personnel (135)			January & July	SB	66,051,144.00	66,051,144.00		
Conduct of Annual Physical Exam		NP 53.9 SVP	January & December	GAA	200,000.00	200,000.00		
Janitorial Services (4 janitors)		Public Bidding	January	GAA	1,100,000.00	1,100,000.00		
Security Services (4 security guards)		Public Bidding	January	GAA	2,050,000.00	2,050,000.00		
Meeting				GAA	110,000.00	110,000.00		
- Inter-agency meetings (CSC, DA, DOLE, etc.) - 8		NP 53.9 SVP	January, March, April, June, July, Sept, Oct, Dec		44,000.00	44,000.00		
- Regular AFMS meeting - 12		NP 53.9 SVP	January - December		66,000.00	66,000.00		
Workshop				SB	715,000.00	715,000.00		
- Internal workshops/echo-seminars relative to compliance to requirements of relevant government institutions - 12		NP 53.9 SVP	January - December		132,000.00	132,000.00		
- Inter-agency workshops (CSC, DA, etc.) relative to compliance to requirements by relevant government offices - 4		NP 53.9 SVP	February, April, July, October		33,000.00	33,000.00		
- AFMS Planning/Performance Review Workshop		NP 53.9 SVP						
- 2020 Planning and 2019 Performance Review Workshop - 1			February, March		275,000.00	275,000.00		
- 2020 1st Semester Performance Review and Plan Review Adjustment Workshop - 1			June, July		275,000.00	275,000.00		
Training and Seminars				SB	3,580,500.00	3,580,500.00		
- Team Building - 1		LPRV	April		2,200,000.00	2,200,000.00		
- Effective Writing			August		192,500.00	192,500.00		
- Effective Presentation			September		192,500.00	192,500.00		
- Time and Priority Management			May		143,000.00	143,000.00		
- Statistical Package for the Social Sciences Training for Researchers			May		220,000.00	220,000.00		
- Project Development and Packaging			May, June		220,000.00	220,000.00		
- Strategic Performance Management System (for DCs and staff)			February, March		165,000.00	165,000.00		
- Train the Trainer			November		82,500.00	82,500.00		
- Disaster Risk Reduction and Climate Change Mitigation			November		165,000.00	165,000.00		
Cultural and Athletic Activities				SB	58,500.00	58,500.00		
- Recreational physical activity and sports - 2			March - June		29,250.00	29,250.00		
- Educational Visits (Heritage sites, galleries and museums) - 1			May - June		29,250.00	29,250.00		
Office Supplies and Equipment		Shopping 52.1 (b)	January	GAA	178,200.00	178,200.00		
Printing and Publication		SVP	January - December	GAA	70,000.00	70,000.00		
Communication Equipment		Shopping	January to December	GAA	45,000.00	45,000.00		
Repair and Maintenance (Office Equipment)		SVP	January to December	GAA	416,000.00	416,000.00		
Furniture and Fixtures		SVP	January to December	GAA	1,261,500.00	1,261,500.00		
Repair and Maintenance (Aircon)		SVP	January to December	GAA	112,000.00	112,000.00		
Repair and Maintenance (Motorpool)		SVP	January to December	GAA	2,000,000.00	2,000,000.00		
Books and References		Shopping	January to December	GAA	50,000.00	50,000.00		
Other Supplies not available in PS-DBM		Shopping	January to December	GAA	1,115,000.00	1,115,000.00		
Semi-Expendable Equipment		SVP	January to December	GAA	1,112,800.00	1,112,800.00		
GRAND TOTAL				GAA	214,361,450.00	214,361,450.00	2,050,000.00	



STATE TOTAL

			SB	114,075,412.00	114,075,412.00	3,286,000.00	
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Prepared by:


EVELYN T. AQUINO
PEO II and Member, BAC Secretariat

Recommended by:


MAGDALENA S. CASUGA
Dir. II & Chairperson, BAC

Approved by:


JOCelyn ALMA R. BADIOLA
Executive Director