

AGRICULTURAL CREDIT POLICY COUNCIL Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MAINTENANCE AND OPERATING EXPENSES	OFFICE OF THE EXECUTIVE DIRECTOR	NP 53.5 Agency-to-Agency (DBM-PS) NP 53.5 Agency-to-Agency (DBM-PS) 									

	ACPC Planning and Assessment		NP 53.10 Lease of	January to December	GAA	1,176,000.00	1,176,000.00		
	ACPC 2022 Plan and Budget Proposal Preparation				GAA	36,000.00	36,000.00		
	II. STUDIES/RESEARCH								
	2020 Small Farmers and Fisherfolk Indebtedness Survey		Shopping	January to December	GAA	2,715,000.00	2,715,000.00		
	Transportation		Shopping	January to December		470,000.00	470,000.00		
	Supplies/Tokens		Shopping	January to December		90,000.00	90,000.00		
	Meetings		Shopping	January to December		105,000.00	105,000.00		
	Mobilization		Shopping	January to December		30,000.00	30,000.00		
	Pretesting		Shopping	January to December		100,000.00	100,000.00		
	Monitoring		Shopping	January to December		100,000.00	100,000.00		
	Assessment		Shopping			580,000.00	560,000.00		
	Training		Shopping			1,240,000.00	1,240,000.00		
	Enumerators		Shopping						
	III. Meetings								
	- Unit meeting/Inter-agency meetings/meetings with clients, etc.		NP 53.9 SVP		GAA	120,000.00	130,000.00		
	- Involvement in other ACPC activities		NP 53.9 SVP						
	- Inter-Agency/TWG/Committee Meetings		NP 53.9 SVP						
	IV. Training/Seminars/Conferences - 5				GAA	815,000.00	815,000.00		
	V. Office Supplies, Equipment, Furnitures, Fixtures and Books				GAA	259,000.00	259,000.00		
	TOTAL - PPAS				GAA	5,121,000.00	5,131,000.00		
					SB				

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Regular Monitoring Activities								1,789,000.00	1,789,000.00		
	Travelling expenses											
	Airfare (40 areas x P13,000 per area x 2 pax)		NP 53.5 Agency-to-Agency (DBM-PS)			February - November		GAA	1,040,000.00	1,040,000.00		
	Bus and Sea Fare/Toll Fee					February - November		GAA	45,000.00	45,000.00		
	Per diem (2 pax per area x 50 areas)					February - November		GAA	704,000.00	704,000.00		
	Communication Expenses							GAA	84,000.00	84,000.00		
	Regular Monitoring Activities							SB	1,190,000.00	1,190,000.00		
	Field Enumerators (P200/quest x 40 respondents x 50 areas) - 50 meetings		NP 53.9 SVP			March, June, September, December			400,000.00	400,000.00		
	Representation Expenses - 50 meetings		NP 53.9 SVP			March, June, September, December			250,000.00	250,000.00		
	Vehicle Rental (50 areas x P10,500 per area) - 40 meetings		NP 53.9 SVP			March, June, September, December			540,000.00	540,000.00		
	Evaluations							SB	11,000,000.00	11,000,000.00		
	Midterm Evaluation of PLEA		Public Bidding						5,000,000.00	5,000,000.00		
	Benchmark for KAYA		Public Bidding						3,000,000.00	3,000,000.00		
	Benchmark for ANYO		Public Bidding						3,000,000.00	3,000,000.00		
	Subscription of Cloud Storage		NP 53.9 SVP			January - December		SB	630,000.00	630,000.00		
	TOTAL - MONITORING DIVISION							GAA	1,873,000.00	1,873,000.00		
								SB	12,820,000.00	12,820,000.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Travel Expenses		NP 53.5 Agency-to-Agency			January - December		GAA	465,000.00	465,000.00		
	Travel Expenses		NP 53.5 Agency-to-Agency			January - December		SB	2,205,000.00	2,205,000.00		
	Training and Seminars											
	Info campaign on agri-fishery credit policies and programs/ operationalization of the LoFTs					March		GAA	3,520,000.00	3,520,000.00		
	Financial Literacy Training -Financial Education for Rural Agripreneurs (FERA)					March - November		SB	12,188,775.00	12,188,775.00		
	Ad Placement		NP 53.9 SVP			January - December		SB	240,000.00	240,000.00		

	Representation Expenses	COMMUNICATION AND PUBLIC AFFAIRS DIVISION			GAA	340,000.00	340,000.00		
	5. Printing and Binding								
	- Production and Dissemination of IEC Materials								
	- News Magazines		NP 53.9 SVP	June, November	SB	2,820,000.00	2,820,000.00		
	- Brochures		NP 53.9 SVP	June		600,000.00	600,000.00		
	- ACPC AVPs		NP 53.9 SVP	November		720,000.00	720,000.00		
						1,500,000.00	1,500,000.00		
	6. Miscellaneous Expenses								
	- Subscription - newspapers and magazine		DC	January - December	SB	200,000.00	200,000.00		
	TOTAL - CPAD				GAA	4,325,000.00	4,325,000.00		
					SB	17,413,775.00	17,413,775.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. PERSONNEL SERVICES / HONORARIUM Legal Service (OSG) - 4 staff	FUND MANAGEMENT STAFF						SB	180,000.00	180,000.00		
	B. MAINTENANCE AND OPERATING EXPENSES											
	Travel Expenses - Local (11 staff)		NP 53.5 Agency-to-Agency (DBM-PS)					SB	1,500,000.00	1,500,000.00		
	Representation Expenses							SB	200,000.00	200,000.00		
	- Inter-agency - 50 meetings		NP 53.9 SVP						50,000.00	50,000.00		
	- Committee - 15 meetings		NP 53.9 SVP						75,000.00	75,000.00		
	- Field Level Meetings - 30 meetings		NP 53.9 SVP						75,000.00	75,000.00		
	Training Expenses - 8 trainings							SB	160,000.00	160,000.00		
	Other Professional Services (Geodetic Engineers) - 16 properties		NP 53.9 SVP					GAA	400,000.00	400,000.00		
	Repair & Maintenance (Building and Other Structure) - 40 properties		NP 53.9 SVP					GAA	200,000.00	200,000.00		
	Taxes, Duties and Licenses - 40 properties							SB	800,000.00	800,000.00		
	Rent/Lease Expenses (Vehicles) - 60 rentals		NP 53.9 SVP					SB	300,000.00	300,000.00		
	Litigation/Acquired Asset Expenses (Attendance to Court Hearings) - 18 attendance							GAA	450,000.00	450,000.00		
	TOTAL - FMS							GAA	1,050,000.00	1,050,000.00		
								SB	3,140,000.00	3,140,000.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1. Capital Outlay											
	ICT Equipment								4,080,000.00		4,080,000.00	
	- Desktops - 22 Sets		Public Bidding					GAA	1,540,000.00		15,400,000.00	
	- Desktops - 2 Sets		Public Bidding					SB	80,000.00		2,500,000.00	
	- External Hard Disk- 20 units		Shopping						80,000.00		80,000.00	
	- Webcams - 20 unit		Shopping						30,000.00		30,000.00	
	- Headsets - 20 units		Shopping						20,000.00		20,000.00	
	- AIO Ink Tank Printers - 25 units		NP 53.9 SVP						200,000.00		200,000.00	
	Office Equipment											
	- Network Printers - 1 unit		NP 53.9 SVP						200,000.00		200,000.00	
	2. MOOE											
	Travel Expenses								400,000.00		400,000.00	
	- Agri-Credit E-Portal System		NP 53.9 SVP						400,000.00		400,000.00	
	Subscription Expenses								5,110,000.00		5,110,000.00	
	- Fiber Internet - 1 (renewal)								3,960,000.00		3,960,000.00	
	- Email Service - 170 (renewal)		DC						520,000.00		520,000.00	
	- Video Conferencing Software - 1		DC						120,000.00		120,000.00	
	- E-Signature Software/DTS - 17		NP 53.9 SVP						510,000.00		510,000.00	

	<ul style="list-style-type: none"> Office Productivity Software - 14 Multi-Media Software - 1 		NP 53.9 SVP NP 53.9 SVP	August June		140,000.00 120,000.00	140,000.00 120,000.00		
	Repairs and Maintenance <ul style="list-style-type: none"> ICT Equipment 		NP 53.9 SVP	January-December		300,000.00	300,000.00		
	Representation Expenses <ul style="list-style-type: none"> Meeting Expenses 		Shopping	January-December		25,000.00	25,000.00		
	Other MOOE <ul style="list-style-type: none"> Privacy Impact Assessment 		NP 53.9 SVP	July-September		900,000.00	900,000.00		
	TOTAL - ISMD				GAA	10,515,000.00	6,435,000.00	4,080,000.00	

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. MAINTENANCE AND OTHER OPERATING EXPENSES	PROGRAM DEVELOPMENT DIVISION										
	TRAVEL EXPENSES		NP 53.5 Agency-to-Agency			January - December		SB	8,086,000.00	8,086,000.00		
	TRAINING EXPENSES					January - December		GAA	5,940,000.00	5,940,000.00		
	REPRESENTATION EXPENSES		NP 53.9 SVP			January - December		GAA	1,800,000.00	1,800,000.00		
	RENT/LEASE EXPENSE (VEHICLES)		NP 53.9 SVP			January - December		GAA	168,000.00	168,000.00		
	SUPPLIES		Shopping			January - December		GAA	1,064,250.00	1,064,250.00		
	OTHER SUPPLIES		Shopping			January - December		SB	2,665,300.00	2,665,300.00		
	SUBSCRIPTION		DC			January - December		SB	500,000.00	500,000.00		
	TOTAL - PDD							GAA	8,972,250.00	8,972,250.00		
								SB	11,251,300.00	11,251,300.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Professional Services (Consulting) External Resource Providers Organizational Management Specialist Travel Expenses	INSTITUTIONAL CAPACITY BUILDING UNIT	Public Bidding Public Bidding NP 53.9 SVP			February - December		GAA	33,000,000.00 20,000,000.00 12,000,000.00 1,000,000.00	33,000,000.00 20,000,000.00 12,000,000.00 1,000,000.00		
	Training and Seminars		NP 53.10 LVRP			February - November		GAA	18,000,000.00	18,000,000.00		
	Training and Scholarship - Trainers Training - 10 training - Competency Training - 4 training					June February, May, September, November		SB	916,000.00 100,000.00 720,000.00	916,000.00 196,000.00 720,000.00		
	UPLAND SOUTHERN MINDANAO-CREDIT & INSTITUTIONAL BUILDING PROGRAM							USM	2,099,916.00	2,099,916.00		
	PROGRAM EXECUTIVE COMMITTEE MEETINGS - Program Coordinating Committee - 4 meetings - Program Executive Committee - 4 meetings - National Executive Committee - 2 meetings		NP 53.9 SVP NP 53.9 SVP NP 53.9 SVP			March, June, September, December March, June, September, December June & December			48,000.00 48,000.00 30,000.00	48,000.00 48,000.00 30,000.00		
	PLANNING WORKSHOPS - Mid- and Year-End Assessment (Cooperatives) - 2 - Mid- and Year-End Assessment (Microfinance) - 2		NP 53.9 SVP NP 53.9 SVP			June & December June & December			50,000.00 50,000.00	50,000.00 50,000.00		
	TRAINING - for Cooperatives - 10 - for Partner Financial Institutions - 9					January - November February - October			106,000.00 450,000.00	106,000.00 450,000.00		
	OFFICE SPACE RENTAL		NP 53.9 SVP			January - December			84,000.00	84,000.00		

VEHICLE (IN DAVAO CITY SGD-182) - Insurance and Registration - Repair and Maintenance OFFICE SUPPLIES PERSONNEL SERVICES (PDO II SG 15) - 3		NP 53.5 Agency-to-Agency (GSIS & LTO)	February		8,000.00	8,000.00		
		NP 53.9 SVP	January - December		120,000.00	120,000.00		
			February, July		14,000.00	14,000.00		
			January - December		1,091,916.00	1,091,916.00		
TOTAL - ICBU				GAA	51,000,000.00	51,000,000.00		
				SB	916,000.00	916,000.00		
				USM	2,099,916.00	2,099,916.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MAINTENANCE & OTHER OPERATING EXPENSES	FINANCE MANAGEMENT DIVISION										
	Traveling Expenses - Local		NP 53.5 Agency-to-Agency (DBM-PS)	January - December				GAA	200,000.00	200,000.00		
	Representation Expenses		Shopping 52.1 (b)					GAA	25,000.00	25,000.00		
	OTHER MOOE			January, April, July, October				SB	2,000,000.00	2,000,000.00		
	TOTAL - FMD							GAA	225,000.00	225,000.00		
								SB	2,000,000.00	2,000,000.00		

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. MAINTENANCE & OTHER OPERATING EXPENSES	ADMINISTRATIVE DIVISON										
	Hiring of Contract of Service Personnel (135)			January & July	SB	68,121,144.00	68,121,144.00					
	Conduct of Annual Physical Exam			January & December	GAA	200,000.00	200,000.00					
	Janitorial Services (3 janitors)		NP 53.9 SVP	Competitive Bidding	SB	880,000.00	880,000.00					
	Security Services (2 security guards)		Competitive Bidding	SB	990,000.00	990,000.00						
	Meeting				GAA	110,000.00	110,000.00					
	- Inter-agency meetings (CSC, DA, DOLE, etc.) - 8		NP 53.9 SVP	January, March, April, June, July, Sept, Oct, Dec		44,000.00	44,000.00					
	- Regular AFMS meeting - 12		NP 53.9 SVP	January - December		66,000.00	66,000.00					
	Workshop				SB	715,000.00	715,000.00					
	- Internal workshops/echo-seminars relative to compliance to requirements of relevant government institutions - 12		NP 53.9 SVP	January - December		132,000.00	132,000.00					
	- Inter-agency workshops (CSC, DA, etc.) relative to compliance to requirements by relevant government offices - 4		NP 53.9 SVP	February, April, July, October		33,000.00	33,000.00					
	- AFMS Planning/Performance Review Workshop		NP 53.9 SVP									
	- 2020 Planning and 2019 Performance Review Workshop - 1			February, March		275,000.00	275,000.00					
	- 2020 1st Semester Performance Review and Plan Review Adjustment Workshop - 1			June, July		275,000.00	275,000.00					
	Training and Seminars				SB	3,580,500.00	3,580,500.00					
	- Team Building - 1		NP 53.10 Lease of Real Property & Venue									
	- Effective Writing			April		2,200,000.00	2,200,000.00					
	- Effective Presentation			August		192,500.00	192,500.00					
	- Time and Priority Management			September		192,500.00	192,500.00					
	- Statistical Package for the Social Sciences Training for Researchers			May		143,000.00	143,000.00					
	- Project Development and Packaging			May		220,000.00	220,000.00					
	- Strategic Performance Management System (for DCs and staff)			May, June		220,000.00	220,000.00					
	- Train the Trainer			February, March		165,000.00	165,000.00					
	- Disaster Risk Reduction and Climate Change Mitigation			November		82,500.00	82,500.00					
				November		165,000.00	165,000.00					
Cultural and Athletic Activities			SB	58,500.00	58,500.00							
- Recreational physical activity and sports - 2		March - June		29,250.00	29,250.00							
- Educational Visits (Heritage sites, galleries and museums) - 1		May - June		29,250.00	29,250.00							

	Office Supplies and Equipment		Shopping 52.1 (b)	January	GAA	178,200.00	178,200.00		
	Printing and Publication		SVP	January - December	GAA	70,000.00	70,000.00		
	Communication Equipment		Shopping	January to December	GAA	45,000.00	45,000.00		
	Repair and Maintenance (Office Equipment)		SVP	January to December	GAA	416,000.00	416,000.00		
	Furniture and Fixtures		SVP	January to December	GAA	1,261,500.00	1,261,500.00		
	Repair and Maintenance (Aircon)		SVP	January to December	GAA	112,000.00	112,000.00		
	Repair and Maintenance (Motorpool)		SVP	January to December	GAA	2,000,000.00	2,000,000.00		
	Books and References		Shopping	January to December	GAA	50,000.00	50,000.00		
	Other Supplies not available in PS-DBM		Shopping	January to December	GAA	1,115,000.00	1,115,000.00		
	Semi-Expendable Equipment		SVP	January to December	GAA	1,112,800.00	1,112,800.00		
	TOTAL - AD				GAA	6,670,500.00	6,670,500.00		
					SB	72,275,144.00	72,275,144.00		
	GRAND TOTAL				GAA	92,661,920.00	88,591,920.00	4,080,000.00	
					SB	121,014,219.00	121,014,219.00		
					USM	2,099,916.00	2,099,916.00		

Prepared by:

Recommended by:

Approved by:

CHRISTIAN P. MOJICA
BAC Secretariat


MAGDALENA S. CASUGA
Dir. II & Chairperson, BAC


JOCELYN ALMA R. BADIOLA
Executive Director