



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL CREDIT POLICY COUNCIL**  
28/F One San Miguel Avenue (OSMA) Bldg.,  
San Miguel Ave cor Shaw Blvd.,  
Ortigas Center 1605 Pasig City  
Tel. Nos. 8634-3320 to 21; 8634-3326/ Fax Nos. 8634-3319; 8584-3861



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Date: May 16, 2023  
RFQ No. 2023 – 028

### **REQUEST FOR QUOTATION (RFQ)**

The Agricultural Credit Policy Council (ACPC) through the Bids and Awards Committee (BAC), intends to procure:

#### **PROCUREMENT OF VARIOUS AUDIO-VISUAL PRODUCTION EQUIPMENT**

Approved Budget for the Contract : PhP 319,000.00  
Purchase Request/s No : 2023-03-158  
Mode of Procurement : NP-Small Value Procurement (Sec. 53.9)

Interested bidders/suppliers of known qualifications are hereby invited to submit a quotation signed by its authorized representative at the below address and/or thru email to the following addresses:

**Agricultural Credit Policy Council**  
28F One San Miguel Ave. Building, San Miguel  
Ave. cor. Shaw Blvd., Ortigas Center, Pasig City  
[procurement@acpc.gov.ph](mailto:procurement@acpc.gov.ph)

**Hanna Candy B. Gonzales-Estadilla**  
BAC Secretariat

**Ma. Cathrina R. Pelagio**  
BAC Secretariat

Supplier who will submit proposals with the **Lowest Calculated quotations shall be selected.**  
A copy of below list of requirements shall be submitted on or before May 24, 2023 (Wednesday), 5PM.

#### **Documentary Requirements:**

1. Mayor's/Business Permit
1. PhilGEPS Registration Certificate
2. DTI/SEC Registration
4. Latest Income Tax Return
5. Notarized Omnibus Sworn Statement

#### **INSTRUCTION TO SUPPLIER**

- Submit your quotation using the prescribed **Quotation Form** (Annex A of the RFQ).
- Accomplish the Quotation Form and do not alter the contents of the form in any way.
- Non-compliance with the submission of the **accomplished prescribed/standard Quotation Form** and **Documentary Requirements within the prescribed deadline** shall automatically be disqualified.

Very truly yours,

  
MSCasuga (May 16, 2023 18:01 GMT+8)

**DIR. MAGDALENA S. CASUGA**  
BAC CHAIRPERSON

  
Rachel B. Samante (May 16, 2023 17:04 GMT+8)

## QUOTATION FORM

**Name of Company** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Contact Person** : \_\_\_\_\_  
**Contact Number** : \_\_\_\_\_  
**Email address** : \_\_\_\_\_

After having carefully read and accepted the Terms and Conditions of this RFQ specified Annex B, hereunder is our quotation/s for the item as follows:

<b>PROCUREMENT OF VARIOUS AUDIO-VISUAL PRODUCTION EQUIPMENT</b> (ABC: PhP 319,000.00)					
Item	DESCRIPTION	Qty	Unit	Unit Cost	Total
1	<b>Digital Camera, Branded</b> <i>Imaging</i> <ul style="list-style-type: none"> <li>• Lens Mount: Canon RF</li> <li>• Sensor Resolution: Effective: 24.2 Megapixel</li> <li>• Image Sensor: 35.9 x 23.9 mm (Full-Frame) CMOS</li> <li>• Image Stabilization Sensor-Shift, 5-Axis (Video Only)</li> <li>• Built-In ND Filter None</li> <li>• Capture Type Stills &amp; Video</li> </ul> <i>Exposure Control</i> <ul style="list-style-type: none"> <li>• Shutter Type: Electronic Shutter</li> <li>• Shutter Speed: Electronic Shutter 1/16000 Up to 30 Seconds in Manual Mode 1/16000 Up to 30 Seconds in Time Mode 1/8000 Up to 30 Second Electronic Front Curtain Shutter 1/4000 Up to 30 Seconds</li> <li>• Bulb/Time Mode: Bulb Mode, Time Mode</li> <li>• ISO Sensitivity: Photo/Video 100 to 102,400 (Extended: 50 to 204,800)</li> <li>• Metering Method: Center-Weighted Average, Evaluative, Partial, Spot</li> <li>• Exposure Modes: Aperture Priority, Manual, Program, Shutter Priority</li> <li>• Exposure Compensation: -3 to +3 EV (1/3, 1/2 EV Steps)</li> <li>• Metering Range: -3 to 20 EV</li> <li>• White Balance Presets: Auto, Cloudy, Custom, Daylight, Flash, Fluorescent (White), Kelvin, Shade, Tungsten</li> <li>• Continuous Shooting: Electronic Shutter Up to 40 fps for up to 120 Frames (JPEG) / 56 Frames (Raw) Up to 6 fps for up to 1000 Frames (JPEG) / 1000 Frames (Raw)</li> <li>• Interval Recording: Yes</li> <li>• Self-Timer: 2/10-Second Delay</li> </ul> <i>Still Image Capture</i> <ul style="list-style-type: none"> <li>• Aspect Ratio: 3:2</li> <li>• Image File Format: C-RAW, HEIF, JPEG, Raw</li> <li>• Bit Depth: 14-Bit</li> </ul> <i>Video Capture</i>	1			

	<ul style="list-style-type: none"> <li>Internal Recording Modes: H.264/H.265/MP4 4:2:2 10-Bit UHD 4K (3840 x 2160) up to 23.98/25/29.97/50/59.94 fps 1920 x 1080 up to 23.98/25/29.97/50/59.94/100/120/150/180 fps</li> <li>External Recording Modes: None</li> <li>Fast-/Slow-Motion Support: Yes</li> <li>Gamma Curve: Canon Log 3, HDR-PQ</li> <li>Recording Limit: Up to 120 Minutes in 4K Up to 120 Minutes in 1080p HFR</li> <li>Broadcast Output: NTSC/PAL</li> <li>IP Streaming: Yes</li> <li>Built-In Microphone Type: Stereo</li> </ul> <p><i>Interface</i></p> <ul style="list-style-type: none"> <li>Media/Memory Card Slot: Single Slot: SD/SDHC/SDXC</li> <li>Video I/O: 1 x Micro-HDMI Output</li> <li>Audio I/O: 1 x 1/8" / 3.5 mm TRS Stereo Microphone Input on Camera Body 1 x 1/8" / 3.5 mm TRRS Headphone/Mic Headphone Output on Camera Body</li> <li>Other I/O: 1 x USB-C (USB 3.2 / 3.1 Gen 2)</li> <li>Wireless: 2.4 / 5 GHz Wi-Fi</li> <li>Bluetooth: 4.2 Control</li> <li>Mobile App Compatible: Yes</li> <li><i>*As of February, 2023: Check with manufacturer for the most up-to-date compatibility</i></li> <li>Global Positioning (GPS, GLONASS, etc.) : None</li> </ul> <p><i>Monitor</i></p> <ul style="list-style-type: none"> <li>Size: 3"</li> <li>Resolution: 1,620,000 Dot</li> <li>Display Type: Articulating Touchscreen LCD</li> </ul> <p><i>Viewfinder</i></p> <ul style="list-style-type: none"> <li>Type: Built-In Electronic (OLED)</li> <li>Size: 0.39"</li> <li>Resolution: 2,360,000 Dot</li> <li>Eye Point: 22 mm</li> <li>Coverage: 100%</li> <li>Magnification: Approx. 70x</li> <li>Diopter Adjustment: -4 to +1</li> </ul> <p><i>Focus</i></p> <ul style="list-style-type: none"> <li>Focus Type: Auto and Manual Focus</li> <li>Focus Mode: Continuous-Servo AF, Manual Focus, Single-Servo AF</li> <li>Autofocus Points: Photo Phase Detection: 4897 Video Phase Detection: 4067</li> <li>Autofocus Sensitivity -6.5 to +21 EV</li> </ul> <p><i>Flash</i></p> <ul style="list-style-type: none"> <li>Built-In Flash: No</li> <li>Flash Modes: Auto</li> <li>Maximum Sync Speed : 1/200 Second</li> <li>Flash Compensation: -3 to +3 EV (1/3, 1/2 EV Steps)</li> <li>Dedicated Flash System: eTTL</li> <li>External Flash Connection: Intelligent Hot Shoe</li> </ul> <p><i>Environmental</i></p> <ul style="list-style-type: none"> <li>Operating Temperature: 32 to 104°F / 0 to 40°C</li> <li>Operating Humidity: 0 to 85%</li> </ul> <p><i>General</i></p> <ul style="list-style-type: none"> <li>Battery Type: 1 x LP-E17 Rechargeable Lithium Polymer</li> <li>PoE Support: Yes</li> </ul>				
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	<ul style="list-style-type: none"> <li>• Tripod Mounting Thread: 1 x 1/4"-20 Female</li> <li>• Dimensions (W x H x D): 5.22 x 3.39 x 2.76" / 132.59 x 86.11 x 70.1 mm</li> <li>• Weight : 1.0 lb / 461 g (With Battery, Recording Media) 0.9 lb / 414 g (Body Only)</li> </ul>				
2	<b>Camera Lens</b> <ul style="list-style-type: none"> <li>• Fast T1.5 aperture makes this lens great for low light and shallow depth of field</li> <li>• Focus and aperture control rings feature industry standard gearing</li> <li>• Features the latest generation multi-layer anti-reflection ultra multi-coating (UMC) to minimise flare and ghosting</li> <li>• Designed for DSLR Video Shooting</li> <li>• 10 elements in 12 groups, including one hybrid aspherical lens</li> </ul>	2			
3	<b>Camera Battery Pack compatible to item no. 1</b>	1			
4	<b>Camera Backpack</b> <ul style="list-style-type: none"> <li>• Tough eva moulded top armoured section and protective padding all round the bag ensures equipment inside is protected</li> <li>• Flexible and adaptive dividers inside allow multiple configurations of camera kit to be positioned with ease</li> <li>• Modular: Includes two quick lock straps and a slip lock tripod cup to mount a tripod securely; also fits multiple accessories in the lowepro range with the slip lock system</li> <li>• Comfortable carrying with the activzone system technology delivers targeted support at shoulder blades, lumbar and waist for all day carry comfort</li> <li>• Protective laptop carrying with cradlefit pocket suspends and protects up to 15-Inch laptop for 450 and 13-Inch for the 350 model</li> <li>• Rain protection: Safeguard valuable gear from the elements with the built-in all weather aw cover. External Dimensions-30 x 18 x 47 cm. Internal Dimensions-26 x 12.5 x 40 cm. Laptop Compartment Dimensions-24 x 1.8 x 34.5 cm</li> </ul>	2			

5	<b>Powerbank</b> <ul style="list-style-type: none"> <li>• Model: EN1</li> <li>• Battery Power: 170.9Wh(TYP)</li> <li>• Battery Capacity: 46.2Ah/3.7V</li> <li>• Size: about 81*81*240mm</li> <li>• Weight: about 1800g</li> <li>• Total Input Power: 65W(Max)</li> <li>• Type-C Input: DC 20V-3.25A / 15V-3A / 12V-3A / 9V-3A / 5V-3A</li> <li>• Total USB Output: 65W</li> <li>• Type-C Output: DC 20V-3.25A / 15V-3A / 12V-3A / 9V-3A / 5V-3A</li> <li>• USB-A1/A2/A3 Output: DC 12V-1.5A / 9V-2A / 5V-2.4A</li> <li>• AC Output: 220V~50Hz 150W</li> <li>• Power of Light 1W</li> </ul>	7			
6	<b>SD Card 512GB for camera</b> <ul style="list-style-type: none"> <li>• Ideal for Android smartphones and tablets, and MIL cameras</li> <li>• Capacities up to 512GB (1GB=1,000,000,000 bytes. Actual user storage less) to store even more hours of Full HD video (Approximations; results and Full HD (1920x1080) video support may vary based on host device, file attributes and other factors.)</li> <li>• Up to 100MB/s transfer read speed (Based on internal testing; performance may be lower depending on host device, interface, usage conditions and other factors.) lets you move up to 1000 photos in a minute (Based on 4.1GB transfer of photos (Average file 3.5MB) with USB 3.0 reader. Results may vary based on host device, file attributes and other factors.)</li> <li>• Load apps faster with A1-rated performance (A1 performances is 1500 read IOPS, 500 write IOPS. Based on internal testing. Results may vary based on host device, app type and other factors.)</li> <li>• Class 10 for Full HD video recording and playback (Full HD (1920x1080) video support may vary based upon host device, file attributes, and other factors.)</li> <li>• SanDisk Memory Zone app for easy file management (Download and Installation Required)</li> <li>• 10-year limited manufacturer warranty</li> </ul>	3			

7	<b>Tripod with Carrying Case:</b> <ul style="list-style-type: none"> <li>• Load Capacity: 4.41 lb (2.0 kg)</li> <li>• Maximum Height: 62" (157.5 cm)</li> <li>• Folded Length: 23" (58.4 cm)</li> <li>• Weight: 2.65 lb (1.20 kg)</li> <li>• Head Type: Integrated three-way pan head with quick release plate</li> <li>• Quick Release: Yes, with 1.4"-20 st</li> <li>• Legs Material: Aluminum</li> <li>• Leg Stages/Sections: 2/3</li> <li>• Leg Lock Type: Flip lock</li> <li>• Independent Leg Spread: No</li> <li>• Center Brace: Yes</li> <li>• Center Column Type: Geared</li> </ul>	2			
8	<b>Drone battery</b> <ul style="list-style-type: none"> <li>• Compatibility: DJI Mavic 2</li> <li>• Battery Chemistry: Lithium-Ion Polymer (LiPo)</li> <li>• Battery Capacity: 3850 mAh / 59.29 Wh</li> <li>• Battery Configuration: 4 S / 15.4 V</li> <li>• Maximum Flight Time: 31 Minutes</li> <li>• Maximum Charging Power: 17.6 V</li> <li>• Operating Temperature: 41 to 104°F / 5 to 40°C</li> <li>• Charging Temperature: 14 to 140°F / -10 to 60°C</li> </ul>	1			
9	<b>Drone landing pad</b> <ul style="list-style-type: none"> <li>• 50cm foldable square landing pad</li> </ul>	1			
10	<b>Light set</b> <ul style="list-style-type: none"> <li>• Led light with light stand; softbox diffuser, tripod three section with MHXPRO-2W Fluid head, etc.</li> </ul>	1			
	<b>** Nothing Follows **</b>				
	<i>(Price Proposal must be VAT Inclusive)</i>	<b>TOTAL COST</b>			

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position and Designation

\_\_\_\_\_  
Date

**ANNEX B**

## TERMS AND CONDITION

### I. VALIDITY OF PRICE QUOTATIONS AND OTHER IMPORTANT REMINDERS

- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies Payable.
- Price validity shall be valid for a period of thirty (30) calendar days from the date of submission.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment, three (3) years for IT equipment from date of acceptance by the end-user.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- The bidders are required to submit brochures, pictures and technical data pertaining to the brand and model of the item being offered.
- In case two or more bidders are determined to have submitted the Lowest Calculated Quotation, ACPC shall adopt a tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- Award of Contract shall be made to the supplier/bidder with the lowest quotation and who has complied with the minimum technical specifications and other terms and conditions stated herein.

### II. DOCUMENTARY REQUIREMENTS

The following Eligibility Requirement must be submitted along with your quotation:

- a. Mayor's/Business Permit
- b. PhilGEPS Registration Certificate
- c. SEC/DTI Registration
- d. Latest Income Tax Return
- e. Omnibus Sworn Statement

### III. DELIVERY SCHEDULE AND ACCEPTANCE

- Delivery period must be within **fifteen (15)** and/or to test the goods to confirm their conformity to the specifications. Supplier shall, within 3 calendar days from notice, replace all defective items at no cost to the ACPC.

### IV. PAYMENT TERMS AND LIQUIDATED DAMAGES

- Payment shall only be processed after the submission of billing statement/invoice and upon completion of delivery of all services listed in the Purchase Order/ Contract as well as upon inspection and acceptance of the goods by the end-user.

PAYMENT DETAILS:	
Banking Institution:	
Account Number:	
Account Name:	
Branch	

- Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.

### V. DEADLINE OF SUBMISSION

- Quotations duly signed by the supplier's authorized representative should be submitted to the **BAC Secretariat** not later than **May 24, 2023 (Wednesday), 5PM** through a sealed envelope at the ACPC office in 28F One San Miguel Ave. Building, San Miguel Ave. cor. Shaw Blvd., Ortigas Center, Pasig City or through email. Quotations submitted after the said deadline shall not be accepted and considered. Any erasures or overwriting shall be valid only if these are signed or initialed by the bidder or his/her authorized representative/s.

I hereby declare that I understand and acknowledge the terms and conditions listed.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position and Designation

\_\_\_\_\_  
Date