



Republic of the Philippines
Department of Agriculture
AGRICULTURAL CREDIT POLICY COUNCIL
28/F One San Miguel Avenue (OSMA) Bldg.,
San Miguel Ave cor Shaw Blvd.,
Ortigas Center 1605 Pasig City
Tel. Nos. 8634-3320 to 21; 8634-3326/
Fax Nos. 8634-3319; 8584-3861



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REQUEST FOR QUOTATION

PROCUREMENT OF WI-FI DUPLEX AIO INK TANK PRINTER, BRANDED			
Approved Budget for the Contract (ABC):	PhP 180,000.00	RFQ No.	2024 – 51
Purchase Request/s No:	2024-09-524	Deadline for Submission of Bids:	October 08, 2024 (Tuesday), 5PM.
Mode of Procurement:	NP-Small Value Procurement (Sec. 53.9)	Delivery Period:	Thirty (30) calendar days upon receipt of signed Purchase Order (PO)

Date: October 01, 2024

The Agricultural Credit Policy Council (ACPC) through the Bids and Awards Committee (BAC), intends to procure the item/s indicated in this Request for Quotation (RFQ) in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Interested bidders/supplier of known qualifications are hereby invited to submit quotation signed by its authorized representative at the below address and/or thru email to the following addresses:

Agricultural Credit Policy Council
25F One San Miguel Ave. Building, San Miguel
Ave. cor. Shaw Blvd., Ortigas Center, Pasig City
procurement@acpc.gov.ph
(02) 8634-3321

Rachel A. Bustamante
Head, BAC Secretariat

Documentary Requirements:

1. Mayor's/Business Permit (in case of expired permit, submit a copy of recently expired permit and Official Receipt as proof of renewal)
2. PhilGEPS Registration Certificate
3. Notarized Omnibus Sworn Statement
4. List of ongoing and completed contracts with contact details (email and telephone no.)

INSTRUCTION TO SUPPLIER

- Submit your quotation using the prescribed **Quotation Form** (Annex A of the RFQ).
- Accomplish the Quotation Form and do not alter the contents of the form in any way.
- Non-compliance with the submission of the **accomplished prescribed/standard Quotation Form** and **Documentary Requirements within the prescribed deadline** shall automatically be disqualified.

Proof of authorization shall be a duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable, in case of a corporation, partnership, or cooperative, or joint venture; or a duly notarized Special Power of Attorney in case of a sole proprietorship, giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder

Very truly yours,

MSCasuga

MSCasuga (Sep 30, 2024 21:22 GMT+8)

DIR. MAGDALENA S. CASUGA
BAC CHAIRPERSON

Rachel Bustamante
Rachel Bustamante (Sep 30, 2024 16:37 GMT+8)

QUOTATION FORM

Name of Company : _____
 Address : _____
 Contact Person : _____
 Contact Number : _____
 Email address : _____

After having carefully read and accepted the Terms and Conditions of this RFQ, hereunder is our quotation/s for the item as follows:

<u>PROCUREMENT OF WI-FI DUPLEX AIO INK TANK PRINTER, BRANDED</u> <i>(ABC: PhP 180,000.00)</i>			
MINIMUM TECHNICAL SPECIFICATIONS / TERMS OF REFERENCE / SCOPE OF WORK:	Statement of Compliance		Remarks (e.g., Brand name, model, etc.)
	Yes	No	
Item No. 1: WI-FI DUPLEX AIO INK TANK PRINTER, BRANDED			
Printer Type: Print, Scan, Copy, Fax with ADF			
Printing Technology:			
Print Method: PrecisionCore Printhead			
Printer Language: ESC/P-R, ESC/P Raster			
Nozzle Configuration: 400 x 1 nozzles (Black), 128 x 1 per colour (Cyan, Magenta, Yellow)			
Maximum Resolution: 4800 x 1200 dpi (with Variable-Sized Droplet Technology)			
Automatic 2-sided Printing: Yes (Up to A4)			
Print Speed:			
Photo Default - 10 x 15 cm / 4 x 6": Approx. 69 sec per photo / 92 sec per photo			
Draft, A4 (Black / Colour): Up to 33.0 ppm / 20.0 ppm			
ISO 24734, A4 Simplex (Black / Colour):			
Simplex: Up to 15.5 ipm / 8.5 ipm			
Duplex: Up to 6.5 ipm / 4.5 ipm			
First Page Out Time from Ready Mode (Black / Colour):			
Simplex: Up to 9.0 sec / 15.0 sec			
Copy Function:			
Maximum Copy Size: Legal			
Copy Resolution: 600 x 600 dpi			
Max Copies: 99 copies			
Copying:			
ISO 29183, A4 Simplex Flatbed (Black/Colour):			
Up to 11.0 ipm / 5.5 ipm			
ISO 24735, A4 Simplex ADF (Black/Colour):			
Up to 60.0 sec / 82.0 sec			
Scanning:			
Scanner Type: Flatbed colour image scanner			
Sensor Type: CIS			
Optical Resolution: 1200 x 2400 dpi			

Maximum Scan Area: 216 x 297 mm (8.5 x 11.7")			
Scanner Bit Depth:			
Colour: 48-bit input, 24-bit output			
Grayscale: 16-bit input, 8-bit output			
Black & White: 16-bit input, 1-bit output			
Scan Speed:			
Flatbed (Black / Colour):			
200 dpi: 12 sec / 27 sec			
ADF Monochrome (Simplex):			
200 dpi: 5.0 ipm			
ADF Colour (Simplex):			
200 dpi: 5.0 ipm			
ADF Specifications:			
Support Paper Thickness: 64-95 g/m ²			
Paper Capacity: 30 sheets			
Paper Handling:			
No. of Paper Trays: 1			
Standard Paper Input Capacity: Up to 250 sheets of Plain Paper			
(80 g/m ²), up to 20 sheets of Premium Glossy Photo Paper			
Output Capacity: Up to 30 sheets of Plain Paper (80 g/m ²),			
Up to 20 sheets of Premium Glossy Photo Paper			
Maximum Paper Size: 215.9 x 1200 mm (8.5 x 47.24")			
Paper Size: Legal (8.5 x 14"), 8.5 x 13", Letter, A4, B5, A5, A6,			
Hagaki (100 x 148 mm), 16K (195 x 270 mm), Indian-Legal			
(215 x 345 mm), B6, , 5 x 7", 4 x 6", Envelopes #10, DL, C6			
Print Margin: 0 mm top, left, right, bottom via custom settings			
in printer driver			
Noise Level:			
PC Printing / Premium Glossy Photo Paper Best Photo:			
Sound Power (Black / Colour): 5 / 5 B(A)			
Sound Pressure (Black / Colour): 37 / 38 dB(A)			
PC Printing / Plain Paper Default:			
Sound Power (Black / Colour): 6.9 / 6.4 B(A)			
Sound Pressure (Black / Colour): 56 / 52 dB(A)			
Dimensions and Weight:			
Dimensions (W x D x H): 375 x 347 x 231 mm			
Weight: 6.7 kg			
Interface:			
USB: USB 2.0			
Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct			
Network Protocol: TCP/IPv4, TCP/IPv6			
Network Management Protocols: SNMP, HTTP, DHCP, BOOTP,			
APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD			
Control Panel:			
LCD Screen: 2.4" Colour Touch LCD Screen			
Warranty and Other Requirements			

The winning bidder shall have accredited stores and service centers in Metro Manila and those original parts and components are readily available during warranty claims.			
The Winning Bidder shall provide at least one (1) year warranty on parts and services. Outright replacement from the company or accredited stores and service centers must be provided within seven (7) calendar days from the date of request of the End-User. Bidder shall ensure that parts and services shall be available for two (2) years after the end of the warranty period.			
Replacement of defective parts shall be free of charge.			
The Winning Bidder shall submit the following documentary requirements upon delivery of the items/goods:			
Technical Datasheets/brochures of the product being offered			
Warranty Certificate			
<p>Manufacturer's Certificate as follows:</p> <ul style="list-style-type: none"> - For Distributors: Original Certification from the manufacturer stating that the bidder is an authorized distributor of the item. - For resellers/ dealers: Original Certification from its manufacturer/ distributor stating that the bidder is an authorized reseller/dealer of the product. 			
GENERAL REQUIREMENTS:			
Delivery Period: Thirty (30) calendar days upon receipt of a completely signed Purchase Order			
Delivery Address: 25F One San Miguel Ave. Building, San Miguel Ave. cor. Shaw Blvd., Ortigas Center, Pasig City			
Payment Terms: Payment shall be made upon complete Delivery, Inspection, and Acceptance and submission of required payment documents in accordance with existing government accounting rules and regulations.			
Liquidated Damages: Liquidated damages equivalent to one-tenth of one percent (0.1%) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed. The ACPC may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.			

I hereby certify to comply and deliver all the above requirements.

Signature over Printed Name

Designation

Date

FINANCIAL PROPOSAL:



Please quote your best offer for the item/s below. Please do not leave any blank items.
Indicate "0" or "-" if the item being offered is for free.

<u>PROCUREMENT OF WI-FI DUPLEX AIO INK TANK PRINTER, BRANDED</u>						
Item No.	Item Description	ABC	Qty	Unit	Unit Cost	Total Amount
1	WI-FI DUPLEX AIO INK TANK PRINTER, BRANDED	₱ 20,000.00	9	pieces		
TOTAL OFFERED QUOTATION: (Total amount for all items)			In words:			
			In figures:			

PAYMENT DETAILS:	
Banking Institution:	
Account Number:	
Account Name:	
Branch	

TERMS AND CONDITIONS:

- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies Payable.
- Price validity shall be valid for a period of thirty (30) calendar days from the date of submission.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment, three (3) years for IT equipment from date of acceptance by the end-user.
- The bidders are required to submit brochures, pictures and technical data pertaining to the brand and model of the item being offered.
- In case two or more bidders are determined to have submitted the Lowest Calculated Quotation, ACPC shall adopt a tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- Award of Contract shall be made to the supplier/bidder with the lowest quotation and who has complied with the minimum technical specifications and other terms and conditions stated herein.

- Payment shall only be processed after the submission of billing statement/invoice and upon completion of delivery of all services listed in the Purchase Order/ Contract as well as upon inspection and acceptance of the goods by the end-user.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the cost of the unperformed portion for every day of delay shall be imposed. The ACPC may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- ACPC shall have the right to inspect and/or to test the goods to confirm their conformity to the specifications. Supplier shall, within 3 calendar days from notice, replace all defective items at no cost to the ACPC
- The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its Implementing Rules and Regulations and associated issuances.

I hereby certify to comply and deliver all the above requirements.

Signature over Printed Name

Designation

Date

