



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL CREDIT POLICY COUNCIL**  
28/F One San Miguel Avenue (OSMA) Bldg.,  
San Miguel Ave cor Shaw Blvd.,  
Ortigas Center 1605 Pasig City  
Tel. Nos. 8634-3320 to 21; 8634-3326/  
Fax Nos. 8634-3319; 8584-3861



Management System  
ISO 9001:2015

www.tuv.com  
ID 9108657900



### REQUEST FOR QUOTATION-SMALL VALUE PROCUREMENT

| ONE (1) AGRI-CREDIT DATA HUB, ONE (1) YEAR SUBSCRIPTION |  |                                  |   |
|---|--|----------------------------------|---|
| Approved Budget for the Contract (ABC):                 | PhP 2,000,000.00                       | RFQ No.                          | 2025 - 11   |
| Purchase Request/s No:                                  | 2025-04-162                            | Deadline for Submission of Bids: | April 15, 2025<br>(Tuesday), 5PM.                 |
| Mode of Procurement:                                    | Small Value Procurement<br>(Sec. 34.1) | Delivery Period:                 | 7 days upon receipt of signed Purchase Order (PO) |

Date: April 8, 2025

The Agricultural Credit Policy Council (ACPC) through the Bids and Awards Committee (BAC), intends to procure the item/s indicated in this Small Value Procurement (SMV) in accordance with Section 34.1 revised Implementing Rules and Regulations of Republic Act No. 12009.

Interested bidders/supplier of known qualifications are hereby invited to submit quotation signed by its authorized representative at the below address and/or thru email to the following address:

Agricultural Credit Policy Council  
28F One San Miguel Ave. Building, San Miguel  
Ave. cor. Shaw Blvd., Ortigas Center, Pasig City  
[procurement@acpc.gov.ph](mailto:procurement@acpc.gov.ph)  
(02) 8634-3321

Rachel A. Bustamante  
Head, BAC Secretariat

#### INSTRUCTION TO SUPPLIER

- Submit your quotation using the prescribed **Quotation Form** (Annex A of the RFQ).
- Accomplish the Quotation Form and do not alter the contents of the form in any way.
- Non-compliance with the submission of the **accomplished prescribed/standard Quotation Form** and **Documentary Requirements within the prescribed deadline** shall automatically be disqualified.

Proof of authorization shall be a duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable, in case of a corporation, partnership, or cooperative, or joint venture; or a duly notarized Special Power of Attorney in case of a sole proprietorship, giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder

Very truly yours,

OIC-DED MAGDALENA S. CASUGA  
BAC CHAIRPERSON



## QUOTATION FORM

Name of Company : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact Number : \_\_\_\_\_  
 Email address : \_\_\_\_\_

After having carefully read and accepted the Terms and Conditions of this RFQ, hereunder is our quotation/s for the item as follows:

**ONE (1) AGRI-CREDIT DATA HUB, ONE (1) YEAR SUBSCRIPTION  
 (ABC: PhP 2,000,000.00)**

## Agri Credit Data Hub

A Centralized Hub for Agricultural Data and Borrower Identification

### I. PROJECT OVERVIEW

**Project Name:** AgriCreditDataHub

**Implementing Agency:** Agricultural Credit Policy Council (ACPC)

**Project Cost (ABC):** PHP 2,000,000.00

**Duration:** One (1) Year Subscription

**Funding Source:** Supplemental Budget as reflected in the ISMD's Project Procurement Management Plan (PPMP).

**Mode of Procurement:** Request for Quotation

**Project Type:** Outsourced to a qualified third-party service provider

### II. Background

The current process of determining farmers' eligibility for credit programs, based on data from RSBSA, NIA, IMC, and other ACE portals, causes delays in the KYC (Know Your Customer) process. When done manually, verifying farmers' information from various data sources and program partners is time-consuming, resulting in significant delays. This delay impacts the timely processing of loan applications unable to access credit at the right time. often causing farmers to miss the planting season hindering their productivity and potential harvest.

To address this issue and ensure a more efficient evaluation of farmers' eligibility, this project proposes the development of an **Agri Credit Data Hub**. This centralized system will integrate APIs from various data sources, such as RSBSA, NIA, IMC, and ACE portals, to automate the decision-making process in determining eligible farmers. What would typically take months to process manually will be significantly accelerated using this automated system.

Additional outcome of this project would be the creation of a **unified Farmers' Credit Digital ID**. This digital ID will streamline the KYC process, further reducing delays. It can also be linked to a digital wallet for receiving loan amounts and disbursements, providing farmers with a secure and efficient financial tool.

Together, the Agri Credit Data Hub and the Farmers' Credit Digital ID will ensure faster loan processing and release, timely financial support for farmers, and overall improved agricultural productivity. This

solution will provide long-term benefits, improve timeliness, and cater to future needs, ensuring farmers can access the financial support they need at the right time.

This project can also be connected to other databases and data sources relevant to assessing the eligibility of farmers. By integrating these connections, it will enhance the scoring process for determining farmers' eligibility with greater accuracy and efficiency. Furthermore, the system could eventually serve as an **exclusive credit bureau** for ACPC credit programs where Partner lending conduits can easily evaluate applicants in ACPC credit programs. With these features, the project not only addresses delays but also provides a comprehensive solution for credit evaluation and management, empowering both farmers and lending institutions.

### III. OBJECTIVES

- To develop a secure, scalable, and centralized data warehousing system that consolidates farmer profiles from multiple government sources, including the Registry System for Basic Sectors in Agriculture (RSBSA), the National Irrigation Administration (NIA), the Department of Agriculture (DA) Intervention Monitoring Card, and others.
- To enable real-time integration with relevant agencies through Application Programming Interfaces (APIs) for efficient borrower assessment.
- To enhance the screening process for loan applicants by generating eligibility scores and automating borrower qualification under ACPC's credit programs.
- Enhance financial inclusion for farmers through the use of technology.

### IV. SYSTEM FEATURES & SPECIFICATIONS

#### 1. Data Warehousing and Integration

- Centralized repository for agricultural and credit data.
- API connectivity with key agencies:

#### 2. Borrower Qualification System

- AI-powered borrower profiling and eligibility scoring.
- Dashboard for loan officers to evaluate applicants.
- Reporting tools for monitoring and evaluation.

#### 3. Security and Compliance

- Multi-factor authentication (MFA) for user access.
- Compliance with **Data Privacy Act of 2012 (R.A. 10173)**.
- Encryption and secure cloud storage.

#### 4. Training and Capacity Building

- Training for ACPC staff on system utilization.
- Knowledge transfer sessions on data interpretation and cybersecurity.

#### 5. Software and Licensing

- Subscription must include licenses for all necessary software, including:
  - Database management tools (e.g., PostgreSQL, MySQL, or equivalent).
  - Cloud hosting services.
  - Security software (firewall, encryption, etc.).

- o Detailed cost breakdown for system development, hosting, licensing, and training.

## VII. PROJECT IMPLEMENTATION PLAN

The project will be carried out in four (4) phased implementations over the span of one year.

| Phase                     | Duration   | Activities   |
|---------------------------|------------|--|
| 1. Project Initiation     | Month 1    | Procurement process, awarding of contract, and kick-off meeting.   |
| 2. System Development     | Months 2-3 | API integration, database setup, security implementation.          |
| 3. Testing and Deployment | Months 3   | System testing, user acceptance testing (UAT), and system go-live. |
| 4. Training & Maintenance | Months 3-4 | Training sessions, system maintenance, and technical support.      |

## VIII. EXPECTED OUTCOME

- A fully operational **AgriDataHub** system providing **real-time access** to agricultural sector data.
- **Faster and more accurate** borrower screening and loan processing.
- **Enhanced decision-making** for ACPC's credit programs.
- **Compliance with government data privacy and security regulations.**

## IX. Consultant Payment Schedule

| Tranche     | Percentage | Milestone   |
|-------------|------------|---|
| 1st Tranche | 15%        | Upon contract signing and submission of the Inception Report.               |
| 2nd Tranche | 35%        | Upon completion of system development, API integration, and database setup. |
| 3rd Tranche | 40%        | Upon successful system testing, UAT, and system go-live.                    |

- o Technical support and maintenance for one year.

## V. QUALIFICATIONS OF SERVICE PROVIDER

Interested service providers must meet the following qualifications:

1. **Company Background:** With at least five (5) years of professional experience as system development and integration IT company offering software solutions development, both in web and mobile forms, web design and development in a web or cloud environment.
2. **Government Experience:** Must have at least ten (10) years of working experience with government agencies with at least three (3) certificates of satisfactory service/performance in similar project.
3. **Compliance:** Must comply with R.A. 10173 (Data Privacy Act) and R.A. 9184 (Government Procurement Law) and must be registered with the Philippine Government Electronic Procurement System as a legitimate service provider for government requirements, with Platinum membership.
4. **Key Personnel:** With sufficient human resources that possess technical expertise in areas of business analysis, UI/UX design, offline-online data migration, front-end development, back-end development, API integration, cybersecurity, cloud-based solutions, and software quality assurance, preferably with technical certifications.
5. **Financial Capability:** Must have sufficient financial standing and liquidity to undertake the project.

## VI. PROCUREMENT REQUIREMENTS

As per **R.A. 9184 (Government Procurement Reform Act)**, the following documents will be required:

1. **Eligibility Documents:**
  - o Business registration (DTI/SEC/CDA)
  - o Mayor's permit
  - o Audited financial statements for the past 2 years
  - o Tax Clearance
  - o PhilGEPS Registration Certificate
2. **Technical Documents:**
  - o Company Profile and Organizational Chart
  - o List of similar completed government projects
  - o Proposed Methodology and Work Plan
  - o Data Privacy and Security Compliance Certification
3. **Financial Proposal:**



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Very truly yours,

  
**OIC-DED MAGDALENA S. CASUGA**  
 BAC CHAIRPERSON

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  - o Data Privacy and Security Compliance Certification
3. **Financial Proposal:**

- o Detailed cost breakdown for system development, hosting, licensing, and training.

## VII. PROJECT IMPLEMENTATION PLAN

The project will be carried out in four (4) phased implementations over the span of one year.

| Phase                     | Duration   | Activities   |
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| 2nd Tranche | 35%        | Upon completion of system development, API integration, and database setup. |
| 3rd Tranche | 40%        | Upon successful system testing, UAT, and system go-live.                    |

|             |     |   |  |  |  |
|-------------|-----|---|--|--|--|
| 4th Tranche | 10% | Upon completion of training, maintenance, and final project acceptance. |  |  |  |
|-------------|-----|---|--|--|--|

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Designation

\_\_\_\_\_  
Date

| ONE (1) AGRI-CREDIT DATA HUB, ONE (1) YEAR SUBSCRIPTION<br>(ABC: PhP 2,000,000.00) |                      |              |               |         |           |              |
|--|----------------------|--------------|---------------|---------|-----------|--------------|
| Lot No.  | Item Description     | ABC (Php)    | Qty           | Unit    | Unit Cost | Total Amount |
| 1  | AGRI CREDIT DATA HUB | 2,000,000.00 | 1             | LICENSE |           |              |
| TOTAL OFFERED QUOTATION:<br>(Total amount for all items)                           |                      |              | In words:     |         |           |              |
|  |                      |              | In figures: ₱ |         |           |              |

| PAYMENT DETAILS:     |  |
|----------------------|--|
| Banking Institution: |  |
| Account Number:      |  |
| Account Name:        |  |
| Branch               |  |

**TERMS AND CONDITIONS:**

- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies Payable.
- Price validity shall be valid for a period of thirty (30) calendar days from the date of submission.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment, three (3) years for IT equipment from date of acceptance by the end-user.
- The bidders are required to submit brochures, pictures and technical data pertaining to the brand and model of the item being offered in a sealed envelope.
- In case two or more bidders are determined to have submitted the Lowest Calculated Quotation, ACPC shall adopt a tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- Award of Contract shall be made to the supplier/bidder with the lowest quotation and who has complied with the minimum technical specifications and other terms and conditions stated herein.
- Payment shall only be processed after the submission of billing statement/invoice and upon completion of delivery of all services listed in the Purchase Order/ Contract as well as upon inspection and acceptance of the goods by the end-user.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the cost of the unperformed portion for every day of delay shall be imposed. The ACPC may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- ACPC shall have the right to inspect and/or to test the goods to confirm their conformity to the specifications. Supplier shall, within 3 calendar days from notice, replace all defective items at no cost to the ACPC
- The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its Implementing Rules and Regulations and associated issuances.

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Designation

\_\_\_\_\_  
Date